

Read NCD 7 Nov 80 NY

REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	
NCl-60-81-3	
DATE RECEIVED	
November 7, 1980	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
12-5-80 Date	<i>[Signature]</i> Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)  
Department of Justice

2 MAJOR SUBDIVISION  
Deputy Attorney General

3 MINOR SUBDIVISION John R. Doyle, Chief, U.S. NCB  
International Criminal Police Organization (INTERPOL)

4 NAME OF PERSON WITH WHOM TO CONFER  
Marydale Drury

5 TEL EXT  
633-2867

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE 10/31/80	D SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> Robert M. Zahn	E. TITLE Chief, Records Maintenance and Disposition Section, RPS/JMD
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10 ACTION TAKEN
	<p align="center"><u>INTERPOL</u></p> <p>INTERPOL exists as a catalyst to provide efficient police communications between the United States and 126 other member countries and the General Secretariat Headquarters. The INTERPOL function in all countries is carried out to facilitate police matters that cut across international jurisdictions. In each member country, a point of contact and coordination known as the National Central Bureau (NCB) is established for the INTERPOL function. In the United States, authority for the INTERPOL function rests, by law, with the Attorney General. The Washington NCB is located in the main Justice building. The United States NCB coordinates and facilitates requests between foreign police organizations and law enforcement agencies for information regarding persons, vehicles, and goods that bear on criminal matters with those respective jurisdictions. The countries which exist in the INTERPOL network through their respective NCB, utilize the support of a permanent administrative and technical organ known as The General Secretariat, currently located in St. Cloud, a suburb of Paris, France. The United States pays about 5.2% of the General Secretariat budget.</p>		

Closed Out: 12-12-80: K.T.D.  
Copy sent to Agency, NCA, & NNF

## Request for Records Disposition Authority - Continuation

JOB NO  
NC1-60-81-3PAGE OF  
2 of 2

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>The program records of the USNCB consist of criminal and non-criminal case files. The files contain fingerprint records, photographs, criminal investigative reports, radio messages (international), teletype messages (internal U.S.), log sheets, computer printouts, letters and memorandum. Prior to 1975, case files were arranged by name of subject. Since 1975, files have been arranged by year, month and sequential number. Cases are terminated by the use of Form DAG-51, Review Sheet for Closed Cases.</p> <p><u>Case files.</u></p> <p>DISPOSITION: Transfer to the Federal Archives and Records Center (FARC) five years after close of case. Destroy 10 years after close of case.</p> <p>NOTE: All records shall be placed in boxes and the boxes sealed by USNCB personnel prior to transfer to the FARC. ONLY USNCB PERSONNEL ARE AUTHORIZED TO RETRIEVE RECORDS FROM THE BOXES IN THE FARC.</p>		