

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-060-81-16

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Superseded by DAA-0060-2016-0004-0001.

Date Reported: 11/01/2020

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NCL-60-81-16

DATE RECEIVED

Sept. 29, 1981

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of Justice

2. MAJOR SUBDIVISION

Office of the Deputy Attorney General

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

William R. Robie *WRR*
Mary Ann Mohan

5. TEL EXT.

633-3396

10-6-81 *John Wang*
Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

9-18-81

D. SIGNATURE OF AGENCY REPRESENTATIVE

Robert M. Yahn
Robert M. Yahn

E. TITLE

Chief, Records Maintenance and Disposition Section/RMG/RPS/JMD

7. ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR JOB NO

10. ACTION TAKEN

HONOR PROGRAM APPLICATIONS

1. The Attorney General's Employment Program for Honor Law Graduates serves as the Department's recruitment program for third-year law students and Judicial Law clerks. The Summer Law Intern Program is open to second-year law students. An individual application consists of a four page DOJ application and law school transcript. Optional materials often include resumes, writing samples, and various letters of recommendation. Application materials from students and Judicial Law clerks who accept employment under the Honor Program are incorporated into the employees' Official Personnel File.

Application materials from students and Judicial Law clerks who do not accept employment under the Honor Program.

DISPOSITION: Cut off at the end of the program year (August 31). ~~Destroy after one year~~

DESTROY WHEN 1 YEARS OLD

1 item

Agency copy picked-up in MOC. Return 8/27/81.

Closed Out: 10-8-81: KTEL

No MOC necessary.