

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NC1-60-82-3	
DATE RECEIVED June 16, 1982	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
8-19-82 Date	<i>R.M. Wang</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Department of Justice

2 MAJOR SUBDIVISION
Land and Natural Resources Division

3 MINOR SUBDIVISION
Field Offices

NAME OF PERSON WITH WHOM TO CONFER
William Cohen, General Litigation Sect.
William Kollins, Land Acquisition Sect.

5 TEL EXT
633-2704
724-8434

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention

C DATE JUN 15 1982	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Terry Appenzellar</i> For Terry Appenzellar	E TITLE Chief, Library Staff, Office of Information Technology/JMD
------------------------------	---	---

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	The Land and Natural Resources Division is responsible for all suits and matters of a civil nature in the Federal district courts, state courts, and in the Court of Claims relating to real property, including lands, water and other related natural resources. Responsibilities include the administration of real property and the establishment and protection of Federal water rights. Water Rights Case Files. The Denver field office litigates all water rights cases. Water rights cases involve the protection of water rights of the United States, specifically client agencies such as the National Park Service, Bureau of Land Management, Forest Service, Bureau of Reclamation, and the Fish and Wildlife Service. The case files contain such materials as the application by individuals or the United States, statements of opposition, decrees setting terms and conditions regarding water rights of the United States as established by state courts, and related documents. Approximately 6 cubic feet per year.		<i>2 Terry</i>

Request for Records Disposition Authority—Continuation

JOB NO
NC1-60-82-3PAGE OF:
2 of 2

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
2.	<p>Disposition: Cutoff at the end of the calendar year in which case is closed. Transfer to FARC 1 year after cutoff. Destroy 15 years after cutoff.</p> <p><u>Land condemnation cases</u> involve the acquisition of such lands as may be needed by the Federal government for its various activities through condemnation proceedings. These cases contain such materials as tract file, copies of title evidence, pleadings, judgments, stipulations, receipts for monies, declaration of taking, plaintiff exhibits, appraisal reports, etc. Certified copies of pleadings and selected documents are sent to headquarters in Washington. The originals of pleadings are filed in the district courts. The case file also contains documentation not maintained in the headquarters or court records which is essential to field office operations, e.g., correspondence between parties, trial notes, attorney work papers, copies of exhibits, etc. Approximately 4 cubic feet per year.</p> <p>Disposition: Cutoff at the end of the calendar year in which case is closed. Transfer to the FARC 1 year after close of case. Destroy 15 years after close of case.</p> <p>PROCEDURE: The Denver field office will determine from identification lists of accessions previously sent to the FARC which cases meet the criteria of item 1 or 2 of this schedule. The completed list will be forwarded to the Denver FARC not later than 90 days after approval of this schedule by the Archivist of the United States.</p>		