

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-060-82-07

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Accessioned by NARA. National Archives Identifier 5049356

Date Reported: 11/01/2020

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Department of Justice

2 MAJOR SUBDIVISION
Justice Management Division

3 MINOR SUBDIVISION
Records Maintenance and Disposition Section

4 NAME OF PERSON WITH WHOM TO CONFER

Bernard W. Berglund

5. TEL EXT

724-6043

JOB NO

NC1-60-82-7

DATE RECEIVED
May 5, 1982

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

5-17-82 *Edward M. Meltzer*
Date Acting Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☒ **A Request for immediate disposal.**

☒ **B Request for disposal after a specified period of time or request for permanent retention.**

C DATE 4/28/82	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Terry Appenzeller</i> Terry Appenzeller	E. TITLE Director, Library Staff, Office of Information Technology, Justice Management Division
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p>JUDICIAL DISTRICT ADMINISTRATIVE FILES</p> <p>Arranged by a subject-numeric system known as the Administrative Classification, in which the first number (the prefix) is usually the State or Judicial District number and the second number (the suffix) generally represents an administrative subject. The prefix "0" indicates that the file relates to several or all Judicial Districts. Thus, file number 0X213 designates a general file relating to uncollected judgments, while file number 33S213 designates a file relating to uncollected judgments for the Southern District of New York.</p> <p>In recent years the filing system was used primarily for record material relating to offices of U.S. Attorneys and U.S. Marshals. The latest material is dated around 1974, at which time the Executive Office for U.S. Attorneys and the U.S. Marshals Service began maintaining their own records. These records consist of information copies on court reporting, firearms qualifications, accounting documents, transportation of prisoners, vehicle management, and copies of SF-135, Records Transmittal and Receipt. (The SF-135s will be withdrawn and maintained with the Department's file on records transmittals.) The Administrative Office of the U.S. Courts previously assumed</p>		4 items

Request for Records Disposition Authority—Continuation

JOB NO

PAGE OF
2 of 2

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>custody of those files within the system relating to administration of Federal courts.</p> <p>Approximate volume is 482 cubic feet.</p> <p>a. General Subdivision files 03 (committees and conferences), 012 (policy and procedures), and 016 (definitions and interpretations), including both correspondence and enclosures.</p> <p>DISPOSITION: PERMANENT. Offer immediately for transfer to NARS.</p> <p>b. Files suffixed 26, 36, and 56 (which may be subbed for individual cases), covering misconduct charges against U.S. Attorneys, U.S. Marshals, and Federal judges, and including both correspondence and enclosures.</p> <p>DISPOSITION: PERMANENT. Offer immediately for transfer to NARS.</p> <p>c. File number OX51, secs. 1-12 and enclosures, relating to the Attorney General's Conference on Court Congestion and Delay in Litigation, 1956-60 (Accession Nos. 060-63A0091, boxes 768-71, and 060-65A0170, boxes 649-50 and 1086-88).</p> <p>DISPOSITION: PERMANENT. Offer immediately for transfer to NARS.</p> <p>d. All remaining files, including correspondence and enclosures.</p> <p>DISPOSITION: Destroy immediately.</p>		

JUDICIAL DISTRICTS
ADMINISTRATION

JUDGES DISTRICT

- 50 Examination of office. Report by Examiner
- 51 Accounts, general matters re: conduct of office.
- 511 Salaries of active judges including territorial.
- 512 Salaries of retired Judges.
- 52 Leave, retirement questions. (Personnel)
- * 53 Assistants:
 - 531 Appointment of stenographer, clerk or messenger.
(except D. C. personnel files)
 - 532 Leave
 - 536 Charges. (Sub for each assistant.)
 - 537 Political activity. (Sub for each asst.)
- * 54 Authorizations:
 - 542 Travel expenses.
 - 544 Miscellaneous authorizations.
 - 545 Printing and Binding.
- 55 Assignments
- 551 Reportse
 - 56 Charges. (Sub for each judge.)
 - 57 Political activity. (Sub for each judge)
 - 58 Statistical Division reports.

NOTE: All files covered by the above classifications have been transferred to the Administrator of U.S. Courts.

* Do not use.