

REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)

16 Jul 1982

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Department of Justice

2 MAJOR SUBDIVISION
Justice Management Division

3 MINOR SUBDIVISION
Office of Asst. Attorney General for Admin.

4 NAME OF PERSON WITH WHOM TO CONFER
Terry R. Samuels/Exec. Secretariat
Terry R. Samuels

5. TEL EXT
633-3123

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JOB NO
NC1-60-82-12

DATE RECEIVED
July 19, 1982

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

8-16-82 *Robert May*
Date Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 7/14/82	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Terry Appenzeller</i> Terry Appenzeller	E. TITLE Director, Library Staff Office of Information Technology Justice Management Division
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p>RECORDS OF THE ASS'T ATTORNEY GENERAL FOR ADMINISTRATION</p> <p>Subject files of I. M. Pellerzi, Ass't Attorney General for Administration, principally 1966-68: consists of correspondence, memoranda, transition plans, and reference material relating to such Department-wide functions as procurement, personnel, budgeting, information management, Presidential transition, and other support services.</p> <p>Accession No. 060-74-0080 (5 cubic feet).</p> <p>DISPOSITION: Destroy immediately.</p> <p><i>Closed out 8-19-82:cm Copies to NCA, NNF + Agency</i></p>		<i>1. ity</i>

MASS DATA CHANGE SHEET
NOT REQUIRED