

## Request for Records Disposition Authority

Records Schedule Number      DAA-0065-2015-0004  
Schedule Status                Approved  
  
Agency or Establishment      Federal Bureau of Investigation  
Record Group / Scheduling Group    Records of the Federal Bureau of Investigation  
Records Schedule applies to      Agency-wide  
Schedule Subject                Facial Analysis, Comparison, and Evaluation (FACE) Database  
Internal agency concurrences will be provided      No

Background Information                The FACE Database serves as a tool which tracks requests for information from facial comparison search requests.

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0065-2015-0004

Sequence Number
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1
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Master File of the FACE Database Disposition Authority Number: DAA-0065-2015-0004-0001
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## Records Schedule Items

Sequence Number	
1	<p data-bbox="363 417 831 449"><b>Master File of the FACE Database</b></p> <p data-bbox="363 470 1138 502">Disposition Authority Number      <b>DAA-0065-2015-0004-0001</b></p> <p data-bbox="363 523 1408 591"><b>The FACE Database maintains the workflow of the facial comparison search requests and the photo image upon which the search is based.</b></p> <p data-bbox="363 612 914 644">Final Disposition                      <b>Temporary</b></p> <p data-bbox="363 666 850 697">Item Status                              <b>Active</b></p> <p data-bbox="363 719 821 751">Is this item media neutral?          <b>Yes</b></p> <p data-bbox="363 772 821 889">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>Yes</b></p> <p data-bbox="363 910 821 1006">Do any of the records covered by this item exist as structured electronic data?      <b>Yes</b></p> <p data-bbox="363 1038 667 1070"><b>Disposition Instruction</b></p> <p data-bbox="363 1091 1354 1123">Retention Period                      <b>Delete/destroy requests when 20 years old.</b></p> <p data-bbox="363 1166 662 1198"><b>Additional Information</b></p> <p data-bbox="363 1219 946 1251">GAO Approval                          <b>Not Required</b></p>

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
07/15/2015	Certify	Michelle Jupina	Assistant Director, R ecords Management Division	RMD - NA
07/15/2015	Return for Revisio n	Rachel BanTonkin	Supervisor, ACNR A ppraisal Team 1	National Archives and Records Administration - Records Management Services
07/15/2015	Submit For Certific ation	Tammy Strickler	Management and Pr ogram Analyst	Records Management Division - Records Automation Section
07/15/2015	Certify	Michelle Jupina	Assistant Director, R ecords Management Division	RMD - NA
12/22/2015	Submit for Concur rence	Rachel BanTonkin	Supervisor, ACNR A ppraisal Team 1	National Archives and Records Administration - Records Management Services
12/29/2015	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Serivces
12/29/2015	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Serivces
01/04/2016	Approve	David Ferriero	Archivist of the Unite d States	Office of the Archivist - Office of the Archivist