

Request for Records Disposition Authority

Records Schedule Number DAA-0065-2015-0004
Schedule Status Approved

Agency or Establishment Federal Bureau of Investigation
Record Group / Scheduling Group Records of the Federal Bureau of Investigation
Records Schedule applies to Agency-wide
Schedule Subject Facial Analysis, Comparison, and Evaluation (FACE) Database
Internal agency concurrences will be provided No

Background Information The FACE Database serves as a tool which tracks requests for information from facial comparison search requests.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0065-2015-0004

Sequence Number

1

Master File of the FACE Database Disposition Authority Number: DAA-0065-2015-0004-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="363 417 831 449">Master File of the FACE Database</p> <p data-bbox="363 470 1138 502">Disposition Authority Number DAA-0065-2015-0004-0001</p> <p data-bbox="363 523 1408 591">The FACE Database maintains the workflow of the facial comparison search requests and the photo image upon which the search is based.</p> <p data-bbox="363 612 915 644">Final Disposition Temporary</p> <p data-bbox="363 666 850 697">Item Status Active</p> <p data-bbox="363 719 821 751">Is this item media neutral? Yes</p> <p data-bbox="363 772 821 889">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="363 910 821 1006">Do any of the records covered by this item exist as structured electronic data? Yes</p> <p data-bbox="363 1038 667 1070">Disposition Instruction</p> <p data-bbox="363 1091 1354 1123">Retention Period Delete/destroy requests when 20 years old.</p> <p data-bbox="363 1166 662 1198">Additional Information</p> <p data-bbox="363 1219 948 1251">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
07/15/2015	Certify	Michelle Jupina	Assistant Director, R ecords Management Division	RMD - NA
07/15/2015	Return for Revisio n	Rachel BanTonkin	Supervisor, ACNR A ppraisal Team 1	National Archives and Records Administration - Records Management Services
07/15/2015	Submit For Certific ation	Tammy Strickler	Management and Pr ogram Analyst	Records Management Division - Records Automation Section
07/15/2015	Certify	Michelle Jupina	Assistant Director, R ecords Management Division	RMD - NA
12/22/2015	Submit for Concur rence	Rachel BanTonkin	Supervisor, ACNR A ppraisal Team 1	National Archives and Records Administration - Records Management Services
12/29/2015	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Serivces
12/29/2015	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Serivces
01/04/2016	Approve	David Ferriero	Archivist of the Unite d States	Office of the Archivist - Office of the Archivist