

REQUEST FOR RECORDS DISPOSITION AUTHORITY			JOB NUMBER <i>NI-065-06-8</i>		
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001			Date received <i>7/3/06</i>		
1 FROM (Agency or establishment) DEPARTMENT OF JUSTICE		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10			
2 MAJOR SUBDIVISION FEDERAL BUREAU OF INVESTIGATION					
3 MINOR SUBDIVISION CRITICAL INCIDENT RESPONSE GROUP					
4. NAME OF PERSON WITH WHOM TO CONFER Teresa C. Sharkey, CRM		5 TELEPHONE NUMBER 202-324-1613	DATE <i>9/22/06</i>	ARCHIVIST OF THE UNITED STATES <i>Alta W...</i>	
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u> 2 </u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.					
DATE <i>6/29/06</i>		SIGNATURE OF AGENCY REPRESENTATIVE <i>William L. Hooton</i>		TITLE ASSISTANT DIRECTOR	
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION		10 ACTION TAKEN (NARA USE ONLY)	
	Hostage Barricade Database System (HOBAS) HOBAS is a centralized repository for hostage and barricade incident data and resolution outcomes. The system provides data collection functions, search capabilities, and statistical analysis. HOBAS is made available to law enforcement agencies throughout the country via Law Enforcement Online (LEO). <i>cc Agency name</i>				

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	<p>1. Inputs</p> <p>Hostage/Barricade Report form (FD-522) submitted to the FBI by law enforcement agencies throughout the country.</p> <p>DISPOSITION: Temporary. Destroy after verification of entry into HOBAS or when reference needs expire, whichever is later.</p> <p>2. Master File</p> <p>The Hostage Barricade Database System consists of sixty fields documenting hostage and barricade situations. The fields include information on each incident, nature of contact with subject, information about the subject and victim, resolution of the incident (surrender, escape, sniper shot, suicide, etc), and a narrative report on the incident.</p> <p>DISPOSITION: PERMANENT. Transfer to NARA 25 years after the incident.</p> <p>3. Outputs.</p> <p style="margin-left: 20px;">a. Outputs requested by the FBI.</p> <p style="margin-left: 40px;">DISPOSITION: File in case file related to the incident and apply the disposition authority approved for the file classification in which the case file was opened.</p> <p style="margin-left: 20px;">b. Outputs requested by other law enforcement agencies.</p> <p style="margin-left: 40px;">DISPOSITION: Apply appropriate agency disposition.</p> <p style="margin-left: 20px;">c. Reports and studies of hostage and barricade incidents and trends.</p> <p style="margin-left: 40px;">DISPOSITION: Temporary. Destroy/delete when no longer needed for reference purposes.</p>		

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	<p>4. System documentation.</p> <p>DISPOSITION: PERMANENT. Transfer to NARA with related data.</p>		