

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>			JOB NUMBER <i>N1-065-07-14</i>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001			Date received <i>8/20/07</i>	
1. FROM (Agency or establishment) <b>DEPARTMENT OF JUSTICE</b>			NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION <b>FEDERAL BUREAU OF INVESTIGATION</b>				
3. MINOR SUBDIVISION				
4. NAME OF PERSON WITH WHOM TO CONFER <b>Teresa C. Sharkey, CRM</b>		5. TELEPHONE NUMBER <b>202-324-1613</b>	DATE <i>8/15/07</i>	ARCHIVIST OF THE UNITED STATES <i>Alan Loant</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>0</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.				
DATE <i>8/15/07</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>William J. Hootor</i>			TITLE ASSISTANT DIRECTOR
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)	
	<p align="center"><b>Briefing Materials</b></p> <p>The FBI's briefing materials include: briefings, reports, and presentations related to investigative and non-investigative matters. Records vary in form but include: statistical and narrative reports, summaries, PowerPoint presentations, and audiovisual materials.</p> <p><b>1. Briefing Materials, Prepared for the FBI Director, Senior Staff (Deputy Director, Chief of Staff, Associate Deputy Director and Executive Assistant Directors), Attorney General and Presidential Staff</b> <i>or comparable</i></p> <p>These records are created to inform the FBI Director, FBI senior staff, Attorney General, and Presidential staff of the FBI's current status of divisions, field offices, case(s), and programs.</p> <p>Disposition: Permanent. Transfer to NARA when 25 years old.</p> <p>SEE ALSO: Director's Briefing Books [N1-065-05-4] Director's Files &amp; Senior Officials' Files [N1-065-07-1]</p> <p><b>2. Other Briefing Materials, Prepared or Received by the FBI</b></p> <p>These records consist of investigative and administrative related briefing materials, including but not limited to, task force briefings, briefings on a case(s), financial reports, management tracking reports, and project briefing reports of an administrative nature.</p> <p>Disposition: Retain/destroy commensurate with the related file classification, or when obsolete, superseded or when no longer needed for current operations, whichever is later.</p>		<p><i>positions resulting from organizational realignments.</i></p> <p><i>12/31/14 Radial Band back in per agency request</i></p>	

*Re 12/18/07 copies sent to agency, DR, NWMS, NWMW, & NWCT*