

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER <i>NI-065-08-2</i>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>1/14/08</i>	
1 FROM (Agency or establishment) <b>DEPARTMENT OF JUSTICE</b>		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION <b>FEDERAL BUREAU OF INVESTIGATION</b>			
3 MINOR SUBDIVISION <b>COUNTERTERRORISM DIVISION</b>			
4 NAME OF PERSON WITH WHOM TO CONFER <b>Teresa C. Sharkey, CRM</b>	5 TELEPHONE NUMBER <b>202-324-1613</b>	DATE <i>2/28/08</i>	ARCHIVIST OF THE UNITED STATES <i>Alta W. ...</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>  1  </u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>1/14/08</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>William L. Hooten</i>		TITLE ASSISTANT DIRECTOR
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p style="text-align: center;">Regime Crimes Liaison Office (RCLO) Iraqi Special Tribunal (IST) Database Synergy Application</p> <p>The Department of Justice's (DOJ) Regime Crimes Liaison Office (RCLO) led the effort to advise the Iraqi Special Tribunal on the investigation and prosecution of war crimes and crimes against humanity committed by Saddam Hussein and key members of his regime. One of the responsibilities of the RCLO was to provide unclassified documents, media, and other materials from the intelligence community, including the FBI, to the Iraqi Special Tribunal (IST). To facilitate the sharing of information between the FBI, DOJ, and the RCLO, the FBI developed an Oracle database, which was used to identify and track records in real-time from three locations. The database was accessed through the Synergy application, which is a Java web enabled interface to the Oracle database.</p>		

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	<p>The RCLO database operated on the Department of Defense's ADNET and was physically located on a server within the FBI's Data Center at FBIHQ. The database was used to organize and manage all materials identified as possible evidence by the Regime Crimes Task Force for the IST's prosecution of Saddam Hussein and other members of the former Iraqi regime. Information in the database is classified at Secret and below; however, only unclassified or redacted versions of information were provided to the IST.</p> <p>The information input into the database was controlled by an analytical cell at FBIHQ. This cell reviewed information and removed all Top Secret or SCI material prior to uploading into the database; conducted all importing and exporting of information in the database; and, performed all administrative and maintenance taskings. The document exploitation cell in Doha, Qatar evaluated and supplied Iraqi government and non-government documents with evidentiary value related to war crimes and crimes against humanity to the analytical cell. The original Iraqi documents were scanned and formatted into a PDF file, translated into English (if possible), and emailed to the analytical cell for uploading into the RCLO database. The investigative cell in Baghdad, Iraq interviewed high value detainees and possible witnesses to war crimes and crimes against humanity and documented these actions on FD-302s. The FD-302s were uploaded into the Automated Case Support (ACS) system, and redacted versions were created to remove sensitive information. The redacted versions were uploaded into ACS as well as the RCLO database.</p> <p><b>a. Master file:</b> The database contains over 17,000 records, including photographs, images, videos, and textual documents from government and non-government entities.</p> <p style="margin-left: 40px;"><i>Pre-accession to</i></p> <p>Disposition: PERMANENT. <del>Transfer to NARA immediately.</del> <i>Transfer to NARA in</i> <del>Do not open to the public until 2032.</del></p> <p><b>b. System Documentation:</b> System and file specifications, codebooks, record layouts, user guides, output specifications, and final reports (regardless of medium).</p> <p>Disposition: PERMANENT. Transfer to NARA with the related data files.</p>	<p style="font-size: 1.2em;"><i>8a 1/24/08</i></p> <p style="font-size: 1.2em;"><i>T. Shanks</i></p>	