

REQUEST FOR RECORDS DISPOSITION AUTHORITY			JOB NUMBER <i>NI-065-09-4</i>		
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001			Date received <i>2/9/09</i>		
1 FROM (Agency or establishment) DEPARTMENT OF JUSTICE			NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10		
2 MAJOR SUBDIVISION FEDERAL BUREAU OF INVESTIGATION					
3 MINOR SUBDIVISION CRIMINAL INVESTIGATIVE DIVISION (CID)					
4 NAME OF PERSON WITH WHOM TO CONFER Teresa C Sharkey, CRM		5 TELEPHONE NUMBER 202-324-1613	DATE	ARCHIVIST OF THE UNITED STATES WITHDRAWN	
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>3</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested					
DATE <i>1/30/09</i>		SIGNATURE OF AGENCY REPRESENTATIVE <i>William L. Rooten</i>		TITLE ASSISTANT DIRECTOR	
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)		
	<p align="center">Records of investigations related to DESTRUCTION OF ENERGY FACILITIES and HAZARDOUS LIQUID PIPELINE SAFETY ACT</p> <p>Records created and gathered in support of investigations of incidents related to the destruction or damage to energy facilities or pipelines carrying hazardous materials. Energy facilities are involved in the production, storage, transmission or distribution of electricity, fuel or other source of energy or the related research, development or demonstration facilities. These facilities may include buildings and property such as power plants, oil or gas pipelines, electrical transmission and distribution networks and supporting equipment.</p> <p>Statutory references include</p> <ul style="list-style-type: none"> • 18 USC 1366, "Destruction of an energy facility" • 49 USC 60123 (b), "Damaging or destroying an interstate gas pipeline or interstate hazardous liquid pipeline facility" • 42 USC 2284, "Sabotage of nuclear facilities or fuel" 	<p>NC1-65-82-04, Part B, Item 254</p> <p>NC1-65-82-04, Part D, Item 254</p> <p>N1-065-04-04, Item 254</p>	WITHDRAWN		

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	<p>A. APPLICABLE TO ALL CASES, REGARDLESS OF OFFICE LOCATION</p> <p>1 <u>Informant Case Files</u></p> <p>Disposition PERMANENT. Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>2 <u>Exceptional Case Files</u> Case files documenting the FBI's investigation of a significant individual, event or organization, evidence of a precedent-setting program, or in some way constitute a landmark case An exceptional case will meet one or more of the following criteria</p> <ul style="list-style-type: none"> a All Control Files other than "0" files b Concern a Ten Most Wanted Criminal c Contain thirty or more separate newspaper clippings d Code Word or Code Name captioned case e Case file with greater than 2,000 serials <p>Disposition PERMANENT Cutoff at end of Calendar Year in which the case is closed Offer to NARA in 10 year blocks 25 years after the most recent cutoff</p> <p>3 <u>"0" – Administrative Files</u> Consists of a blend of documents related to these investigations, including files and correspondence on non-case-specific matters and non-substantive investigations of a routine nature where a separate Case File cannot be justified</p> <p>Disposition TEMPORARY. Cutoff at end of Calendar Year in which the document is issued Destroy/delete 20 years after cutoff</p> <p>4 <u>"00" – Policy Files</u></p> <p>Disposition. PERMANENT Offer to NARA in 10 year blocks when 25 years old</p>			

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	<p>B. OFFICE OF ORIGIN CASE FILES</p> <p>1 <u>Case Files</u> Files documenting the investigation of incidents involving damage to or the destruction of energy facilities or pipelines. Documents that may generally be contained in a Case File include, but are not limited to:</p> <ul style="list-style-type: none"> • Law enforcement reports • Case opening documentation • Interview notes • Source and intelligence reports • Case Summaries and Status Reports • Liaison and leads • Newspaper clippings and news reports • Conclusions and case closure requests <p>Destruction of energy facility or hazardous liquid pipeline cases may be originated by FBIHQ, Field Offices, or Legal Attaches</p> <p>a <u>Case Files containing a link to Domestic or International Terrorism</u></p> <p>Disposition PERMANENT Cutoff at end of Calendar Year in which the case is closed Offer to NARA in 10 year blocks 25 years after the most recent cutoff</p> <p>b <u>All Other Case Files</u> Case files not meeting one of the above criteria</p> <p>Disposition TEMPORARY. Cutoff at end of Calendar Year in which the case is closed Destroy/delete 20 years after cutoff</p>		

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	<p>C. AUXILIARY OFFICE CASE FILES (OPENED THROUGH OCTOBER 16, 1995)</p> <p>1 Case Files Corresponding to Permanent FBIHQ Case Files <u>Disposition PERMANENT</u> Offer to NARA in 10 year blocks when 25 years old</p> <p>2 Case Files Containing Documents Not Addressed TO or FROM the Office of Origin (OO) (a) Transfer documents not addressed TO or FROM the OO to the OO for inclusion in their case file (b) DESTROY all remaining documents when one year old</p> <p>3 All Other AO Files <u>Disposition TEMPORARY</u> DESTROY when one year old</p> <p>D. LEGAL ATTACHE CASE FILES</p> <p>1 Mexico City and Hong Kong Legal Attache Case Files <u>Disposition. PERMANENT.</u> Offer to NARA in 10 year blocks when 25 years old</p> <p>2 All Other Case Files <u>Disposition. TEMPORARY</u> DESTROY when five years old</p>		

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