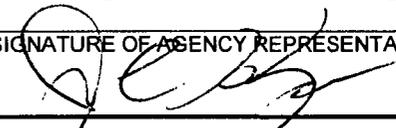


REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-065-09-32</i>	
To: National Archives & Records Administration 8601 Adelphi Road College Park, MD 20740-6001		Date received <i>9/17/09</i>	
1 FROM (Agency or establishment) DEPARTMENT OF JUSTICE		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION FEDERAL BUREAU OF INVESTIGATION			
3 MINOR SUBDIVISION CRIMINAL INVESTIGATIVE DIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Tammy J. Strickler, CRM	5 TELEPHONE NUMBER 540-868-4363	DATE <i>9/17/09</i>	ARCHIVIST OF THE UNITED STATES 
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u> 3 </u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			
<input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>9/17/2009</i>	SIGNATURE OF AGENCY REPRESENTATIVE 		TITLE John Charles Krysa, Chief Records Automation Section
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Innocence Lost Database The Innocence Lost Database (ILD) has been created at the request of the FBI's Crimes Against Children Unit in response to the observed network span of individuals involved in the sex trafficking of children.		

Innocence Lost Database

1 Inputs (GRS 20, item 2a4)

Data entered by law enforcement officials on child prostitution investigations

DISPOSITIONS Destroy after the information has been converted to an electronic medium and verified or when no longer needed for legal or audit purposes, whichever is later

2 Master file

Records on persons involved in child prostitution and records on cases investigated by the FBI and other law enforcement agencies

DISPOSITION Delete when 30 years old

3 Outputs

Analyses of the data and other case related information used for FBI investigations.

DISPOSITION File in appropriate Classification 31 investigation case file and follow the disposition and retention period for the related case file

4 Documentation (GRS 20, item 11a1)

Data systems specifications, file specifications, codebooks, record layouts, user guides, output specifications, and final reports (regardless of medium)

DISPOSITION Destroy or delete upon authorized deletion of the related electronic records

5 Audit Records

The audit log contains information related to the use and modification of the data such as the date and time of entries, updates, system queries, etc

DISPOSITION Delete/destroy when 25 years old

6 System Backups (GRS 24, items 4 a1 and 4a2)

a Backup tapes maintained for potential system restoration in the event of a system failure or other unintentional loss of data

(1) Delete/destroy incremental backup tapes when superseded by a full backup, or when 90 days old

(2) Delete/destroy full backup media when one year old