

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>11-65-10-7</i>	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>11/20/09</i>	
1 FROM (Agency or establishment) DEPARTMENT OF JUSTICE		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION FEDERAL BUREAU OF INVESTIGATION			
3 MINOR SUBDIVISION CRIMINAL JUSTICE INFORMATION SERVICES (CJIS) DIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Teresa C. Sharkey, CRM	5 TELEPHONE NUMBER 703-504-0328	DATE	ARCHIVIST OF THE UNITED STATES WITHDRAWN <i>2/15/10</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>11/13/09</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Handwritten Signature</i>		TITLE SECTION CHIEF
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	National Crime Information Center (NCIC) – Revision The attached page appends the National Crime Information Center (NCIC) schedule and provides disposition instructions for records related to the NCIC		

REQUEST FOR RECORDS DISPOSITION-CONTINUATION		Job Number	Page 2 of 2
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>This schedule appends NCIC schedule N1-065-05-03</p> <p>This schedule is media neutral</p> <p>Records Related to NCIC:</p> <p>1. NCIC Access Requests & Responses</p> <p>These records include requests made by agencies or individuals for access to the NCIC and responses of approval or denial</p> <p>Disposition TEMPORARY Delete/Destroy when 50 years old or when no longer needed for reference purposes, whichever is later</p> <p>2. Originating Agency Identifier (ORI) Database</p> <p>The database is currently an MS Access that is used for assigning ORIs to agencies. The data includes, but is not limited to, ORIs, agency names, agency addresses, contact information, and dates assigned</p> <p>There is no data in the ORI Database that is not contained in NCIC. Information in the ORI Database mirrors information contained in NCIC [see "Originating Agency Identifier (ORI) File" (N1-065-05-03, Item B 1)]</p> <p>Periodically NCIC pushes out updates of ORI data that overrides and corrects any errors in this database</p> <p>Disposition TEMPORARY Delete/Destroy data in conjunction with NCIC's overriding corrections</p> <p>Delete/Destroy database when no longer required for business purposes</p>		