

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>101-65-10-30</i>	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>7/1/10</i>	
1 FROM (Agency or establishment) DEPARTMENT OF JUSTICE		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION FEDERAL BUREAU OF INVESTIGATION			
3 MINOR SUBDIVISION TRAINING DIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Tammy J Strickler	5 TELEPHONE NUMBER 540-868-4363	DATE <i>7/1/10</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies. <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>7/1/2010</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>		TITLE Chief, Records Automation Section (for) Agency Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Police Training System (PTS) The PTS was used by the Federal Bureau of Investigation (FBI) to track the amount of training that field police trainers gave to local police departments nationwide. The system assisted the FBI by gathering data to support statistics pertinent to the number and types of training conducted by FBI personnel through the field, by date and location. Use of this system was discontinued in 2009.		

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1. Keyed Inputs: Information input into the system records the sponsoring agency, overall school dates, number of attendees, attendee makeup and student types, scheduling and instructor information, and subject of the training.

Disposition See Master File

2. Input Source Documents. Incomplete set of hardcopy documents that had been used a source data for input to PTS

Disposition Destroy/delete when master file is deleted

3. Outputs Periodic statistical reports that documented numbers of FBI personnel involved in the field training program and school usage

GRS 20 item 16

Disposition Delete/destroy when no longer needed for training program analysis or reference

4. Master file The database contains approximately 12,000 records providing details about training conducted by FBI personnel to local police departments, 2007-2009

Disposition TEMPORARY Delete upon approval of disposition schedule, or October 2010, whichever is later

5. System Documentation System and file specifications, codebooks, record layouts, user guides, output specifications, and final reports (regardless of medium), organized by participating field office

GRS 20 item 11

Disposition Destroy/delete when master file is deleted