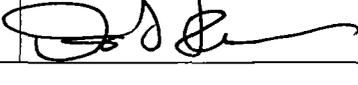
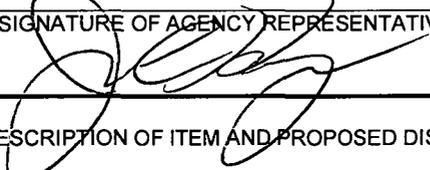


REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-065-11- 4	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 11/12/10	
1 FROM (Agency or establishment) Department of Justice		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Federal Bureau of Investigation			
3 MINOR SUBDIVISION Criminal Justice Information Services Division			
4 NAME OF PERSON WITH WHOM TO CONFER Tammy J Strickler	5 TELEPHONE NUMBER 540-868-4363	DATE 07 Aug 11	ARCHIVIST OF THE UNITED STATES 
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 11/10/2010	SIGNATURE OF AGENCY REPRESENTATIVE 		TITLE Chief, Records Automation Section (for) Agency Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p align="center">Special Identities Unit (SIU) Database</p> <p>The SIU Database tracks actions for records of subjects of interest and records notifications from the Interstate Identification Index of activity associated with those subjects</p>		

The records described herein relate to the **Special Identities Unit (SIU) Database** which is a database that captures activity associated with subjects of interest, such as but not limited to FBI employees and high ranking federal government officials, that is indicated as current activity on the Interstate Identification Index (III)

1. ~~**Inputs:** Reports of current activity from some selected FBI files that are maintained on III.~~
Disposition:
Destroy source information once verified as accurate and complete entry into the SIU Database GRS 20, item 2
2. **Outputs:** Statistical reports of unit activity and workload
Disposition:
Delete/destroy when no longer needed for analysis or reference
3. **Master File:** Master database of all notifications from III of current activity associated with subjects of interest
Disposition
Delete/destroy 110 years after subject is removed from the active list of subjects of interest
4. ~~**Audit Logs:**~~
Disposition
DELETE/DESTROY system security audit logs when the database is terminated use 101-65-10-39, item 1
5. ~~**System Documentation:** Records relating to the design, implementation, testing, and use of the SIU Database to include codebooks, record layouts, user guides, output specifications, and final reports. Also included are records created or used to perform configuration/change management processes, including performance, capacity, and system management.~~
Disposition
DELETE/DESTROY system documentation records 1 year after termination of the SIU Database GRS 20, item 11 & (1)
6. ~~**Backups:** Backups are maintained for potential system restoration in the event of a system failure or other unintentional loss of data.~~
Disposition
DELETE/DESTROY incremental backups when superseded by a full backup or when 90 days old, whichever is sooner GRS 20, item 8b
DELETE/DESTROY full backups when a more current full backup has been successfully captured or when 90 days old, whichever is sooner GRS 24, item 4a