

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>N1-65-11-10</i>	
TO NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>1/5/11</i>	
1 FROM (Agency or establishment) DEPARTMENT OF JUSTICE		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request including amendments is approved except for items that may be marked 'disposition not approved' or 'withdrawn' in column 10	
2 MAJOR SUBDIVISION FEDERAL BUREAU OF INVESTIGATION			
3 MINOR SUBDIVISION INSPECTION DIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Kathy Marie Cromwell	5 TELEPHONE NUMBER 202-220-9142	DATE <i>10/22/10</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>0</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>10/22/10</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>		TITLE SECTION CHIEF
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p align="center">File Review Sheets</p> <p>This schedule is media neutral</p> <p>A file review is typically a person-to-person conference between a special agent and his/her supervisor, where each investigative matter is discussed and instructions are noted on a file review sheet. A supervisor may make comments on the sheet concerning an agent's caseload, performance, and compliance with Bureau deadlines and regulations. The results of file reviews are considered when preparing mid-year progress reviews, annual appraisals, and developmental worksheets.</p> <p>Disposition: Temporary Delete/Destroy when two years old</p>		