


REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-65-11-17</i>	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>3/23/11</i>	
1 FROM (Agency or establishment) DEPARTMENT OF JUSTICE		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION FEDERAL BUREAU OF INVESTIGATION			
3 MINOR SUBDIVISION DIRECTORATE OF INTELLIGENCE			
4 NAME OF PERSON WITH WHOM TO CONFER Shannon E. Broadus	5 TELEPHONE NUMBER 202-220-9133	DATE <i>22-June-12</i>	ARCHIVIST OF THE UNITED STATES 
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>0</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			
<input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>3/23/11</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>W. A. O'Plain</i>		TITLE SECTION CHIEF
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p align="center">Foreign Language Program (321E) & Other Foreign Language Program Records Not Covered Under Another FBI Retention Schedule</p> <p>This schedule covers records in the Foreign Language Program (321E), which usually contains information in the form of electronic communications, but reports, emails, and other records may also be included. This schedule also provides disposition instructions for any records related to the Foreign Language Program, which are not filed in 321E and are not explicitly covered under another FBI retention schedule.</p> <p>The Foreign Language Program's records include both Headquarters and Field Office files. Typically, the contents of the files cover a variety of administrative subject matters, including, but not limited to, distance learning, financial management, recruitment, quality control, workforce planning and hiring, automation support, workload measurement, incentive pay, temporary duty assignments, and the translation program.</p> <p>This schedule is media neutral.</p> <p>DISPOSITION Delete/Destroy when 15 years old</p>		