

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-065-11-21</i>	
TO NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>5/17/11</i>	
1 FROM (Agency or establishment) DEPARTMENT OF JUSTICE		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION FEDERAL BUREAU OF INVESTIGATION			
3 MINOR SUBDIVISION SCIENCE AND TECHNOLOGY BRANCH			
4 NAME OF PERSON WITH WHOM TO CONFER Tammy J Strickler	5 TELEPHONE NUMBER 540-868-4363	DATE <i>8/04/11</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>5/11/2011</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>		TITLE Chief, Records Automation Section (for) Agency Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Data Integration and Visualization System (DIVS) The Data Integration and Visualization System (DIVS) is a web-based application which will allow the user to search existing FBI data systems from a single portal for intelligence and investigative data. DIVS will have advanced search capabilities. DIVS provides users with information needed to successfully accomplish the FBI's mission. DIVS enables users to access multiple databases using a single query thereby enabling the aggregation of existing FBI data, including new data as it comes into FBI systems.		

Data Integration and Visualization System (DIVS)

Background:

The **Data Integration and Visualization System (DIVS)** is a web based application that when fully functional will search existing FBI databases in two ways one, by performing federated searches against larger FBI databases and two, by incorporating and searching within DIVS up-to-date copies of smaller databases or indexes of databases DIVS will allow the user to access, search, integrate, and apply analytics across multiple, existing databases of the FBI

The DIVS serves the same role as a reference library, providing ready access to information from a variety of FBI data repositories Most of the data sets contained within DIVS are dynamic and are updated frequently, therefore, the composition of the data is constantly evolving

Disposition:

1. Inputs: The DIVS system is populated with data sets containing copies of records from FBI systems The official record is maintained within the contributing entities' systems, and copies of data are uploaded into DIVS to facilitate analysis

Disposition DELETE/DESTROY inputs 180 days after verification of successful entry into DIVS or when superseded by more current data, whichever is sooner *BR 20/2*

2. Master Data Files: The DIVS contains copies of records from other FBI systems The record copy is managed in the system of origin for legal, fiscal, administrative, and accountability purposes

^a Disposition DELETE/DESTROY when superseded by updated information or when no longer needed for analytical purposes, not to exceed the life of the system ^b Analytical notes maintained in the DIVS master file that have been incorporated into the investigative or intelligence case file should be deleted 10 years after the case is closed

3. Outputs: DIVS users may obtain responses to a query that provides information useful to a current investigation or intelligence gathering activity

a Queries Users can search for subjects in a variety of datasets or take an existing dataset and batch match it against other datasets The search results are recorded within DIVS and are used to trace back and determine what information was known at a given point in time

Disposition DELETE/DESTROY twenty-five (25) years after the date of the query

b Intelligence Case File Material Analysts, using DIVS queries, may compose notes based upon their analysis The final set of notes are captured and uploaded when the case is closed Leads and other information that are used for investigative or intelligence purposes are incorporated into the related FBI investigative or intelligence case file

Disposition RETAIN/DESTROY within the related case file and managed under the records disposition for that classification *File instruction*

4. **System Documentation:** Specifications, design criteria, codebooks, record layouts, user guides, search tools and their dates of usage, and related information

Disposition DELETE/DESTROY when superseded or obsolete, or upon authorized deletion of the related master file.

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5. **Audit Records:** The audit log contains information such as the date and time that records were imported into the system, when any updates occurred, any changes that were made to the data, who accessed the data, etc

Disposition DELETE/DESTROY when 25 years old

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6. **Policy, Usage Agreements, and Memoranda of Understanding:**

Disposition DELETE/DESTROY when superseded or obsolete or upon termination of DIVS, whichever is sooner

7. **Backups:** Backups are maintained for potential system restoration in the event of a system failure or other unintentional loss of data

a Incremental backups DELETE/DESTROY incremental backups when superseded by a full backup, or when no longer needed for system restoration, whichever is later

b Full backups DELETE/DESTROY full backups when second subsequent backup is verified as successful or when no longer needed for system restoration, whichever is later

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