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<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER <i>NI-65-11-35</i>	
TO: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>8/16/11</i>	
1 FROM (Agency or establishment)  <b>DEPARTMENT OF JUSTICE</b>		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION  <b>FEDERAL BUREAU OF INVESTIGATION</b>			
3 MINOR SUBDIVISION  <b>CYBER DIVISION</b>			
4 . NAME OF PERSON WITH WHOM TO CONFER  <b>Tammy J. Strickler</b>	5 TELEPHONE NUMBER  <b>540-868-4363</b>	DATE <i>8/12</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>3</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached;      or <input type="checkbox"/> has been requested.			
DATE <i>8/17/2011</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> John C. Krzyz		TITLE Chief, Records Automation Section (for) Agency Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<b>Inner Harbor System</b>  The <b>Inner Harbor System</b> provides the primary fusion, analysis, and reporting capability of the National Cyber Investigative Joint Task Force (NCIJTF)		

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## Inner Harbor System

- 1 **Inputs:** Managed under GRS 20, item 2
- 2 **Outputs:** Managed under GRS 20, items 5 and 12
- 3 **Master File:** The IH contains copies of records from other FBI systems as well as copies of records from other governmental and non-governmental systems. The record copy is managed in the system of origin for legal, fiscal, administrative, and accountability purposes.

Disposition. DELETE/DESTROY when superseded by updated information or when no longer needed for analytical purposes, not to exceed the life of the system

- 4 **System documentation:** Includes system specifications, file specifications, codebooks, user guides, and output specifications

Disposition Managed under GRS 20, 11b

5. **Audit Records:** The audit log contains information such as the date and time records were imported into the system, when updates occurred, changes that were made to the data, and who accessed the data.

Disposition DELETE/DESTROY when 25 years old, in accordance with N1-065-10-39.

6. **Policy, Usage Agreements, and Memoranda of Understanding:**

Disposition: DELETE/DESTROY when superseded or obsolete or upon termination of IH, whichever is sooner

7. **Backups:** Backups are maintained for potential system restoration in the event of a system failure or other unintentional loss of data

a Incremental backups DELETE/DESTROY incremental backups when superseded by a full backup, or when no longer needed for system restoration, whichever is later.

b Full backups DELETE/DESTROY full backups when second subsequent backup is verified as successful or when no longer needed for system restoration, whichever is later

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