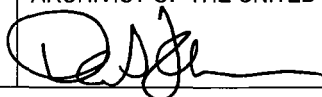
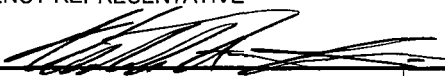


REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER NI-065-12-4	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 7/17/12	
1 FROM (Agency or establishment) DEPARTMENT OF JUSTICE		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION FEDERAL BUREAU OF INVESTIGATION			
3 MINOR SUBDIVISION COUNTERTERRORISM DIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Tammy J Strickler, CRM	5 TELEPHONE NUMBER 540-868-4363	DATE 15 Jan 13	ARCHIVIST OF THE UNITED STATES 
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 7/9/12	SIGNATURE OF AGENCY REPRESENTATIVE Michelle Ann Jupina 		TITLE Assistant Director, Records Management Division Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Government Deployment Overseas Tracking (GDOT) System The Counterterrorism Division (CTD) manages all overseas deployments (TDYs) such as but not limited to Afghanistan and Iraq with personnel providing support for investigations in those countries. If accepted, the application is forwarded for review/approval to several external groups, (e.g. Health Care, Psychological, Training, and Logistics). The GDOT web-based application automates this process allowing the employee to enter their request online and provides data validation. GDOT also provides CTD with the ability to track and monitor the status of each user request in real time and to provide statistical reports to FBI management regarding administration of the FBI overseas deployment program. The second phase of the application will involve automating the Health Care, Psychological, Training, and Logistics components of the TDY process.		

REQUEST FOR RECORDS DISPOSITION-CONTINUATION	Job Number	Page 2 of 3	
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>Government Deployment Overseas Tracking (GDOT) System</p> <p>1 Inputs All inputs are directly keyed by applicants. Changes cannot be made to the application once completed and submitted. <i>Filing Instructions</i></p> <p>2 Outputs</p> <p>a Management reports to determine who is available, already deployed, going through the process, or other information regarding overseas deployment of FBI CTD personnel.</p> <p>Disposition Delete when no longer needed for analysis or reference. Reports are dynamic and hard copy reports are discarded after they are no longer needed.</p> <p>b Statistical reports produced for programmatic review of CTD overseas deployments.</p> <p>Disposition Delete/destroy reports when 20 years old.</p> <p>3 Master File Master set of data used for analysis and query. Users initially log into the system and submit a request online for overseas deployment. Data entered into the system will fall into 4 different categories: Personal data (Birth, FBI Entry-on-Duty (EOD) date, passport number, and foreign languages fluency, etc), office related (Office location, cost code, position title, etc), specialized training, and specialized experience related to overseas deployments. The sponsor will review and update the status of the application. Other offices such as the Medical, Psychological, Information Security, and Logistics coordinators will review and approve or deny the request. No confidential information (i.e., medical information) will be stored in GDOT.</p> <p>a Applications not accepted. Retain all data related to the application and evaluation.</p> <p>Disposition Delete 20 years after applicant notified.</p> <p>b Applications accepted for deployment.</p> <p>Disposition Delete 20 years after deployment completed.</p>	<p><i>GRS 20 item 16</i></p>	

4 ~~System Documentation~~

~~Disposition Delete/destroy when superseded or obsolete Delete/destroy final set of system documentation one year after all data has either reached disposition date or has been migrated to a replacement system and the GDOT system has been terminated~~

GRS 20, item 11a1

5 Related records

a Accepted hardcopy TDY applications TDY applicant requests in hardcopy format which were accepted into the program and undergoing remaining steps of the approval process will continue to use this method until the TDY is completed

Disposition Destroy 10 years after deployment completed

b Any applicant who submitted a hardcopy TDY request prior to GDOT implementation and had not yet been accepted into the program will be required to re-submit the request electronically via GDOT

Disposition Destroy hardcopy application once the applicant has resubmitted electronically using GDOT, or 5 years after GDOT is implemented, whichever is sooner