

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

N1-65-90-2

DATE RECEIVED

3/13/90

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

NOTIFICATION TO AGENCY

1. FROM (Agency or establishment)

DEPARTMENT OF JUSTICE

2. MAJOR SUBDIVISION

FEDERAL BUREAU OF INVESTIGATION

3. MINOR SUBDIVISION

RECORDS MANAGEMENT DIVISION

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4. NAME OF PERSON WITH WHOM TO CONFER

William Shackelford

5. TELEPHONE EXT.

324-6903

DATE

7/6/90

ARCHIVIST OF THE UNITED STATES

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 3/9/90	C. SIGNATURE OF AGENCY REPRESENTATIVE 	D. TITLE Acting Section Chief Records Section Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p align="center"><u>FBI AUTOMATED HEADQUARTERS GENERAL INDEX SYSTEM</u></p> <p>This automated indices system constitutes the FBI's primary information retrieval system for its current criminal, security and applicant case files. Created between 1976 and 1982, the system contains locator information on individuals, organizations and codewords relating to all security and applicant case files generated after 1/1/58, and to all criminal case files generated after 1/1/73. Disposal of this indices system was not authorized by the National Archives and Records Administration (NARA) in 1980-81.</p> <p>A. <u>Automated Indices System</u> Contains index information on all active criminal, security and applicant case files.</p> <ol style="list-style-type: none"> Index information pertaining to permanent case files. <u>PERMANENT</u>. Transfer to NARA at such time as related case files are transferred. Records will be transferred in a format and on a medium acceptable to NARA at the time of transfer to NARA's legal custody. Index information pertaining to temporary case files. <u>TEMPORARY</u>. Destroy at such time as related case files are destroyed. 		<p><i>per telephone conversation between Bill Shackelford, FBI, and John Farley, NARA 2/26-19-90</i></p>