REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION
   NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)
   Department of Justice
   Federal Bureau of Investigation
   Information Management Division

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
   William Shackelford

5. TELEPHONE EXT.
   202-324-6903

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of one page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: □ is attached; or X is unnecessary.

B. DATE
   11/20/90

C. SIGNATURE OF AGENCY REPRESENTATIVE
   Randolph L. Williams

D. TITLE
   Section Chief
   Information Services Section
   Information Management Division

7. ITEM NO.

8. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)

FBI ACADEMY TRAINING DIVISION FILMS/VIDEOTAPES
   [Circa 1960 - 86]

   Films and videotapes maintained by the Federal Bureau of Investigation Academy Training Division at Quantico, Virginia. The materials were used for the training of FBI personnel (at the FBI Academy) and the training of personnel from other Federal agencies, state and local law enforcement agencies and international police organizations (at the FBI National Academy). This offer consists of prints only and does not include originals, inter-negatives or scripts. Most of the materials were made specifically for the FBI, however some of the materials have copyright restrictions. The materials focus on specific technical aspects of law enforcement and further document improvements in the FBI methods, as well as changes in emphasis. The material is in 16mm (film), 35mm (film) and 3/4 inch (videotape) formats. A general list of subject matter is attached to this disposition request.

   PERMANENT. Transfer immediately to NARA. During archival processing, NARA may destroy materials lacking archival value, poor quality materials or duplicate material, without further notification.

   Copies sent to agency, NN, NAT 2/16/91.

115-108

STANDARD FORM 115 (REV. 8-83)
Prescribed by GSA
FPMR (41 CFR) 101-11.4