

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-065-93-006

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 3/20/2023

ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

All other items not listed below remain active for files maintained under the pre-Universal Case File Number system

SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

PART A

N1-065-93-006 / A/1 lined off prior to approval

N1-065-93-006 / A/2 lined off prior to approval

N1-065-93-006 / A/3 superseded by n1-065-86-002 / 1

PART B

N1-065-93-006 / B/88/A lined off prior to approval

N1-065-93-006 / B/161/A lined off prior to approval

N1-065-93-006 / B/189/7 superseded by N1-065-11-027 / 18

N1-065-93-006 / B/189/9 superseded by DAA-0065-2016-0006-0011

N1-065-93-006 / B/192/7 superseded by N1-065-11-028/82

N1-065-93-006 / B/267/6 superseded by DAA-0065-2016-0006-0041 and DAA-0065-2016-0006-0042

N1-065-93-006 / B/271/6 superseded by DAA-0065-2016-0006-0043

N1-065-93-006 / B/272/6 superseded by DAA-0065-2016-0006-0044 and DAA-0065-2016-0006-0045

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

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N1-065-93-006 / B/278/2 superseded by N1-065-10-008 / 2

N1-065-93-006 / B/278/5 superseded by N1-065-10-008 / 1

PART C

N1-065-93-006 /C/ 1 thru 6 lined off prior to approval

PART D

N1-065-93-006 / D/88/I lined off prior to approval

N1-065-93-006 / D/161/A lined off prior to approval

N1-065-93-006 / D/161/B lined off prior to approval

N1-065-93-006 / D/161/C/ 1 thru 5 lined off prior to approval

N1-065-93-006 / D/189/A lined off prior to approval

N1-065-93-006 / D/189/B lined off prior to approval

N1-065-93-006 / D/189/C/ 1 thru 5 lined off prior to approval

N1-065-93-006 / D/214/A lined off prior to approval

N1-065-93-006 / D/214/B lined off prior to approval

N1-065-93-006 / D/214/C/ 1 thru 5 lined off prior to approval

N1-065-93-006 / D/250/c/6 is superseded by DAA-0065-2016-0006-0025

N1-065-93-006 / D/251/A lined off prior to approval

N1-065-93-006 / D/251/B lined off prior to approval

N1-065-93-006 / D/251/C/ 1 thru 5 lined off prior to approval

N1-065-93-006 / D/256 lined off prior to approval

PART E

N1-065-93-006 / E/1 lined off prior to approval

N1-065-93-006 / E/13/B lined off prior to approval

N1-065-93-006 / E/13/C/ lined off prior to approval

N1-065-93-006 / E/13/D/1 lined off prior to approval

N1-065-93-006 / E/13/D/3/a lined off prior to approval

N1-065-93-006 / E/13/E/1/b lined off prior to approval

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NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

N1-065-93-006 / E/13/E/2 lined off prior to approval

N1-065-93-006 / E/13/F/3 thru 6 lined off prior to approval

N1-065-93-006 / E/13/G/1 lined off prior to approval

N1-065-93-006 / E/13/G/2/a-c lined off prior to approval

N1-065-93-006 / E/13/H/2/a lined off prior to approval

N1-065-93-006 / E/13/H/3 lined off prior to approval

N1-065-93-006 / E/13/I lined off prior to approval

N1-065-93-006 / E/13/J/1 lined off prior to approval

N1-065-93-006 / E/13/K/1 lined off prior to approval

N1-065-93-006 / E/13/K/2/b lined off prior to approval

N1-065-93-006 / E/13/K/3/a thru f lined off prior to approval

N1-065-93-006 / E/13/K/4 lined off prior to approval

N1-065-93-006 / E/13/L/1 lined off prior to approval

N1-065-93-006 / E/13/L/3 thru 4 lined off prior to approval

N1-065-93-006 / E/13/L/7 lined off prior to approval

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY

LEAVE BLANK

151-65-93-6

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED

5-17-93

1. FROM (AGENCY OR ESTABLISHMENT)

Department of Justice

2. MAJOR SUBDIVISION

Federal Bureau of Investigation

3. MINOR SUBDIVISION

Information Management Division [IMD]

4. NAME OF PERSON WITH WHOM TO CONFER

William Shackelford

5. TELEPHONE EXT.

202-324-6903

DATE

11-18-94

ARCHIVIST OF THE UNITED STATES

Candy Harding Peterson

NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 133 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE

05 17 1993

C. SIGNATURE OF AGENCY REPRESENTATIVE

Thomas S. Dudley

D. TITLE

Records Officer, Information Management Division

7. ITEM NO.

8. DESCRIPTION OF ITEM
(WITH INCLUSIVE DATES OR RETENTION PERIODS)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN
(NARS USE ONLY)

Files and records maintained at Federal Bureau of Investigation (FBI) Headquarters and Field Offices to establish disposition authorities determined from the 5-year update required by the provisions of the 1984 Memorandum of Agreement executed by NARA and the FBI. The authorities are the results of the review of Classifications 259 - 279 which were created subsequent to the initial submission of the disposition schedule to the United States District Court for the District of Columbia; Automated Systems throughout FBIHQ and Field Offices; records for which disposition could not be determined due to lack of sufficient substance; and to correct discrepancies which have been detected within the Schedule. (Amended and additional pages will be inserted within the comprehensive disposition schedule [NARA Job NC1-65-82-04] which was approved by the Archivist of the United States and submitted to the Court on November 9, 1981, and accepted by the Court with the modifications of NARA Job NC1-65-86-25, on September 9, 1986.)

Copies sent to Agency, NSE, NNS, NNT, NSX, NIA @ 11/27/94

**DISPOSITION
AUTHORITIES
FOR FBIHQ
CASE FILE
CLASSIFICATIONS**

88

161

189

191

213

214

249 - 253

255

256

259 - 279

7.
ITEM NO.8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)9.
SAMPLE OR
JOB NO.10.
ACTION TAKENPART AGENERAL DISPOSITION AUTHORITIES FOR
HEADQUARTERS CASE FILES

The following authorities will be used for the disposition of the Headquarters records described below. These authorities apply regardless of the classification under which the records are filed.

1. "OO" Files.

Policy and procedural documentation regarding the FBI's administration of investigations conducted under individual violations or classifications. Records include internal memoranda, correspondence with other Federal agencies and with the Attorney General, directives establishing new policies and procedures, memoranda exchanged with Special Agents in Charge, drafts of legislation, and Executive Conference minutes and proposals. These "OO" files are found at the beginning of each classification preceding the sequentially numbered case files.

PERMANENT. Offer to NARS in 10 year blocks when 50 years old.

2. "O" Files.

These records consist of a blend of documents, including those described in Item 1 above, as well as routine correspondence with the general public. Also included are records relating to nonsubstantive investigations of such routine character that a separate case file was not justified. In a number of classifications, the initial sections of "O" files are almost exclusively policy and procedural in nature. Subsequent sections will be screened by FBI so that any policy and procedural records can be filed within the "OO" files. These "O" files are physically maintained in front of the "OO" files at the beginning of each classification.

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
3	<p>EXCEPTIONAL CASE FILES</p> <p>These Case Files document the FBI's investigation of a significant individual, event or organization; or evidence a precedent-setting program; or in some other way constitute a landmark case. A large number of Exceptional Case Files have been identified by representatives of the Archivist of the United States during their review of FBI Case Files and of the Interesting Case File Summaries [See Part E, Item 4]. In addition, a number of potential Exceptional Case Files have been recommended by Historians, Social Scientists, and other experts outside the Federal Government. This list of specific Exceptional Case Files will be supplemented by any Case File that meets one (1) or more of the following criteria, EXCLUDING Informant and Informant-Related Case Files.</p> <p>NOTE: It is emphasized that imposition of A, B, F, G, H, I, J and L of the General Criteria should not require a page-by-page review, but should be imposed relatively easily and without a great amount of research. Moreover, the General Criteria should not be applied in Classifications where all Case Files are already scheduled for PERMANENT retention.</p> <p>(A) Bureau Specials, FBIHQ- Designated Major Cases, Bureau-Identified Test Case Files and Field Office designated historical Case Files</p> <p>(B) Cases mentioned in the published Annual Reports of the Attorney General of the United States, where the identification of such Cases is evident from a review of the Annual Report NOTE: Case information can be extracted from the Reports using Subject Names, Code-Names, Code-Words, etc. and checked through Manual and Automated Indices and stamped for PERMANENT retention</p> <p>(C) Cases mentioned in FBI testimony before or submitted in evidence to a Committee of Congress</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO.

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
<p>3 continued</p>	<p>(D) Case accepted and heard by the U.S. Supreme Court that involved FBI investigative activities NOTE: This category does not include petitions for hearings [Writs of Certiorari] which are denied by the Court</p> <p>(E) All Control Files other than "0" Policy Files</p> <p>(F) All Case Files permanently RETAINED IN WHOLE in the Headquarters Special File Room</p> <p>(G) Ten Most Wanted Criminals</p> <p>(H) All Case Files, at Headquarters, that have one (1) or more separate Sections of newspaper clippings [Sub A]</p> <p>(I) Code Name or Code Word-captioned Case Files</p> <p>All Case Files with either a Code Name [CN] or Code Word [CW] in the caption in which the intent is to conceal the type of operation or investigation. This does NOT include Bureau abbreviations for Violations or Case File Classifications, [e.g. ITSP, SSA]</p> <p>(J) Any organization on Attorney General's List of Subversive Organizations NOTE: Bureau indices should be checked against the List, Case Files do not need a page-by-page review</p> <p>(K) All Case Files on subjects of Bureau surveillance as identified by "Principal" [subject or target] cards in the Electronic Surveillance [ELSUR] Index at Headquarters</p> <p>(L) Multi-section Case Files with 20 Sections at Headquarters; 35 Sections in Offices of Origin, or 50 Sections in Auxiliary Offices</p> <p>PERMANENT: With the exception of Informant Case Files, offer to NARA in 10 year blocks commensurate with the NARA-approved disposition of the specific Case File Classification [See Part B]</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
88	<p>CLASSIFICATION 88</p> <p>Unlawful Flight To Avoid Prosecution Unlawful Flight To Avoid Giving Testimony Unlawful Flight To Avoid Custody Unlawful Flight To Avoid Confinement Unlawful Flight To Avoid Prosecution - Parental/Child Abduction Matters</p> <p>A. Case Files Initiated Prior To 1980</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) Exceptional Case Files [Part A, Item 3] (4) Systematic Evidential Sample [5%] (5) Multi-Section Case Files - 2 or more Sections (6) Microfilm in the Sample (7) "0" - Administrative File - Sections 1 through 4 [Part A, Item 2] (8) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Transfer to NARA in 10 year blocks when 50 years old</p> <p>(9) "0" - Administrative File [Part A, Item 2]</p> <p>DESTROY all other Sections of "0" Administrative File when 20 years old after restrictions in Part A, Item 2 have been met</p> <p>(10) All Other Case Files, Including Remaining Microfilm, Initiated Prior To 1980</p> <p>DESTROY when 20 years old</p>		<p>N1-65-87-11</p>

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

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7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
88 continued	<p>B. Case Files Initiated After 1979</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) Exceptional Case Files [Part A, Item 3]</p> <p>(4) "00" - Policy File [Part A, Item 1]</p> <p>(5) Multi-Section Case Files - 2 or more Sections</p> <p>(6) Case Files with 9 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(7) "0" - Administrative File [Part A, Item 2]</p> <p>DESTROY all Sections of "0" Administrative File when 20 years old after restrictions in Part A, Item 2 have been met</p> <p>(8) All Other Case Files Initiated After 1979</p> <p>DESTROY when 20 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
161	<p>CLASSIFICATION 161</p> <p>Special Inquiry - Presidential Appointment Special Inquiry - Presidential Appointment with U.S. Senate Confirmation Special Inquiry - Presidential Appointment with 15 Year Scope Special Inquiry - White House / National Security Council Staff Special Inquiry - White House Access Special Inquiry - Congressional Staff [Obsolete - 1991] Special Inquiry - Expanded Name Check Special Inquiry - Congressional Committee Staff</p> <p>A. Case Files Initiated Prior To 1978</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) Exceptional Case Files [Part A, Item 3] (4) "0" - Administrative File [Part A, Item 2] (5) "00" - Policy File [Part A, Item 1] (6) All Other Case Files</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>B. Case Files Initiated Between January, 1978 and December, 1988</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Systematic Evidential Sample [2%] (3) Exceptional Case Files [Part A, Item 3] (4) Multi-Section Case Files - 2 or more Sections (5) "0" - Administrative File [Part A, Item 2] (6) "00" - Policy File [Part A, Item 1]</p>		<p>N1-65-87-11</p>

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
161 continued	<p>(7) Case files covering subjects being investigated for Presidential appointments with U. S. Senate confirmation</p> <p>NOTE: At time of transfer, NARA may dispose of case files in this category which due not warrant retention</p> <p>(8) Case files of the following White House senior staff whose appointments did not require U. S. Senate confirmation</p> <ul style="list-style-type: none"> — Chief of Staff to the President — Deputy Chief of Staff to the President — Assistant to the President and Staff Secretary — Assistant to the President for Science and Technology — Assistant to the President for Legislative Affairs — Assistant to the President for Communications — Counselor to the President and Press Secretary — Counsel to the President — Assistant to the President and Secretary to the Cabinet — Assistant to the President and Director of Presidential personnel — Physician to the President — Assistant to the President for Management and Administration — Assistant to the President for Economic and Domestic Policy — Assistant to the President for Public Events and Initiatives — Assistant to the President for Public Liaison and Inter-Governmental Affairs — Assistant to the President for National Security Affairs — Assistant to the President for Media Affairs — Deputy Assistant to the President for National Security Affairs <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(9) All Other Case Files Initiated Between January, 1978 and December, 1988</p> <p>DESTROY when 30 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
161 continued	<p>C. Case Files Initiated After December, 1988</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Systematic Evidential Sample [2%]</p> <p>(3) Exceptional Case Files [Part A, Item 3]</p> <p>(4) Multi-Section Case Files - 2 or more Sections</p> <p>(5) "0" - Administrative File [Part A, Item 2]</p> <p>(6) "00" - Policy File [Part A, Item 1]</p> <p>(7) Case files covering subjects of LEVEL I investigations for Cabinet-level Presidential appointments requiring U. S. Senate confirmation NOTE: These Case Files are presently designated as 161A</p> <p>(8) Case files covering subjects of LEVEL II investigations for Assistant Secretary-level Presidential appointments requiring U. S. Senate confirmation NOTE: These Case Files are presently designated as 161B</p> <p>(9) Case files covering subjects of LEVEL I investigations for the White House Chief of Staff and his/her Senior staff NOTE: These Case Files are presently designated as 161D</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(10) All Other Case Files Initiated After December, 1988</p> <p>DESTROY when 30 years old</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
189	<p>CLASSIFICATION 189</p> <p>Equal Credit Opportunity Act</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) Exceptional Case Files [Part A, Item 3]</p> <p>(4) Systematic Informational Sample [10%]</p> <p>(5) Multi-Section Case Files - 2 or more Sections</p> <p>(6) Case Files with 18 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(7) "0" - Administrative File [Part A, Item 2]</p> <p>(8) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(9) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED *</p> <p>* "Disposal Not Authorized" for (9) was agreed to by Bill Shadelford of the FBI in my phone conversation of 7-8-1994 with him. Bill was the preparer of the SF 115.</p> <p><i>JDF</i></p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
192	<p>CLASSIFICATION 192</p> <p>Hobbs Act - Financial Institutions [Obsolete - 1987] Hobbs Act - Commercial Institutions [Formerly Classification 193] Lea Act - Commercial Institutions [Formerly Classification 193]</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) Exceptional Case Files [Part A, Item 3] (4) Systematic Evidential Sample [5%] (5) Multi-Section Case Files - 2 or more Sections (6) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(7) "0" - Administrative File [Part A, Item 2]</p> <p>DESTROY all Sections of "0" Administrative File when 20 years old after restrictions in Part A, Item 2 have been met</p> <p>(8) All Other Case Files</p> <p>DESTROY when 20 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
213	<p>CLASSIFICATION 213</p> <p>Fraud Against The Government - Department Of Education</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>(3) Multi-Section Case Files - 2 or more Sections</p> <p>(4) Case Files with 45 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(7) All Other Case Files</p> <p>DESTROY when 10 years old</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DESTROY when 1 year old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
213 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
214	<p>CLASSIFICATION 214</p> <p>Civil Rights Of Institutionalized Persons Act</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(3) "0" - Administrative File [Part A, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3]</p> <p>(5) Systematic Informational Sample [10%]</p> <p>(6) Multi-Section Case Files - 2 or more Sections</p> <p>(7) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(8) All Other Case Files</p> <p>DESTROY when 20 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
249	<p>CLASSIFICATION 249</p> <p>Toxic Waste Matters [Obsolete - 1987] Environmental Crimes Environmental Crimes - Resource Conservation And Recovery Act Environmental Crimes - Toxic Substance Control Act Environmental Crimes - Comprehensive Environmental Response And Liability Act Of 1980 Environmental Crimes - Clean Water Act Environmental Crimes - Safe Drinking Water Act</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(a) Case File 249-1</p> <p>PERMANENT: Offer to NARA when 30 years old</p> <p>(b) Case Files 249-2 through 249-10</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) "0" - Administrative File [Part A, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3] (5) Systematic Evidential Sample [5%] (6) Multi-Section Case Files - 2 or more Sections (7) Case Files with 10 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(8) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(9) All Other Case Files</p> <p>DESTROY when 20 years old</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
250	<p>CLASSIFICATION 250</p> <p>Tampering With Consumer Products</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(3) "0" - Administrative File [Part A, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3]</p> <p>(5) Systematic Informational Sample [10%]</p> <p>(6) Multi-Section Case Files - 2 or more Sections</p> <p>(7) Case Files with 30 or more Serials</p> <p>(8) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(9) All Other Case Files</p> <p>DESTROY when 20 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
251	<p>CLASSIFICATION 251</p> <p>Controlled Substances - Robbery Controlled Substances - Burglary Controlled Substance Registrant Protection Act Of 1984</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) Exceptional Case Files [Part A, Item 3] (4) Systematic Evidential Sample [5%] (5) "0" - Administrative File [Part A, Item 2] (6) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(7) All Other Case Files</p> <p>DESTROY when 20 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
252	<p>CLASSIFICATION 252</p> <p>Violent Criminal Apprehension Program [Obsolete - 1986] National Center For The Analysis Of Violent Crimes</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(3) All Case Files and /or Case Material maintained at the National Center For The Analysis Of Violent Crimes, which is located at FBI Academy in Quantico, Virginia</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3]</p> <p>(5) Systematic Evidential Sample [10%]</p> <p>(6) Multi-Section Case Files - 2 or more Sections</p> <p>(7) Case Files with 7 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(8) "0" - Administrative File [Part A, Item 2]</p> <p>(9) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(10) All Other Case Files</p> <p>DESTROY when 20 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
253	<p>CLASSIFICATION 253</p> <p>Fraud And Related Activity In Connection With Identification Documents False Identification Crime Control Act Of 1982 Private Identification Documents Without A Disclaimer</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) Exceptional Case Files [Part A, Item 3] (4) Systematic Informational Sample [10%] (5) Multi-Section Case Files - 2 or more Sections (6) Case Files with 20 or more Serials (7) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(8) "0" - Administrative File [Part A, Item 2]</p> <p>DESTROY all Sections of "0" Administrative File when 20 years old after restrictions in Part A, Item 2 have been met</p> <p>(9) All Other Case Files</p> <p>DESTROY when 20 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
255	<p>CLASSIFICATION 255</p> <p>Counterfeiting Of State And Corporate Securities</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) Exceptional Case Files [Part A, Item 3]</p> <p>(4) Multi-Section Case Files - 2 or more Sections</p> <p>(5) Case Files with 40 or more Serials</p> <p>(6) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(7) "0" - Administrative File [Part A, Item 2]</p> <p>DESTROY all Sections of "0" Administrative File when 20 years old after all restrictions in Part A, Item 2 have been met</p> <p>(8) All Other Case Files</p> <p>DESTROY when 20 years old</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
256	<p>CLASSIFICATION 256</p> <p>Hostage Taking - Terrorism [Obsolete 1989] Hostage Taking - Non Terrorism Hostage Taking - International Terrorism Hostage Taking - Domestic Terrorism</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) Exceptional Case Files [Part A, Item 3] (4) Multi-Section Case Files - 2 or more Sections (5) Case Files with 15 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(6) "0" - Administrative File [Part A, Item 2] (7) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(8) All Other Case Files</p> <p>DESTROY when 20 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
259	<p>CLASSIFICATION 259</p> <p>Security Clearance Investigation Program</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) Exceptional Case Files [Part A, Item 3]</p> <p>(4) Systematic Evidential Sample [2%]</p> <p>(5) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) "0" - Administrative File [Part A, Item 2]</p> <p>DESTROY all Sections of "0" Administrative File when 30 years old after all restrictions in Part A, Item 2 have been met</p> <p>(7) All Other Case Files</p> <p>DESTROY when 30 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
260	<p>CLASSIFICATION 260</p> <p>Industrial Security Program</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(a) Case File 260-1</p> <p>DESTROY when 15 years old, or when administrative needs have expired</p> <p>(b) All Other Reserved Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) Exceptional Case Files [Part A, Item 3]</p> <p>(4) Systematic Evidential Sample [2%]</p> <p>(5) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) "0" - Administrative File [Part A, Item 2]</p> <p>DESTROY all Sections of "0" Administrative File when 30 years old after all restrictions in Part A, Item 2 have been met</p> <p>(7) All Other Case Files</p> <p>DESTROY when 30 years old</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
261	<p>CLASSIFICATION 261</p> <p>Security Officer Matters</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) "0" - Administrative File [Part A, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3]</p> <p>(5) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
262	<p>CLASSIFICATION 262</p> <p>Overseas Homicide / Attempted Homicide - International Terrorism</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) Exceptional Case Files [Part A, Item 3]</p> <p>(4) Systematic Informational Sample [10%]</p> <p>(5) Multi-Section Case Files - 2 or more Sections</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(6) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(7) "0" - Administrative File [Part A, Item 2]</p> <p>DESTROY all Sections of "0" Administrative File when 30 years old after all restrictions in Part A, Item 2 have been met</p> <p>(8) All Other Case Files</p> <p>DESTROY when 20 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
263	<p>CLASSIFICATION 263</p> <p>Office Of Professional Responsibility Matters</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) Exceptional Case Files [Part A, Item 3]</p> <p>(4) Systematic Informational Sample [10%]</p> <p>(5) Multi-Section Case Files - 2 or more Sections</p> <p>(6) Case Files in which the subject is identified as one of the following individuals:</p> <ul style="list-style-type: none"> ---- Director of the FBI ---- Deputy Director (DD) of the FBI ---- Associate Deputy Directors (ADD) of the FBI ---- Assistant Directors (AD) of the FBI ---- Deputy Assistant Directors (DAD) of the FBI ---- Special Agents in Charge (SAC) ---- Assistant Special Agents in Charge (ASAC) ---- Supervisory Special Agents (SSA) ---- All Special Agents (SA) <p>(7) Case Files which attract extensive Media attention</p> <p>(8) Case Files which result in Congressional Committee interest</p> <p>NOTE: This does not include Congressional Constituent complaints and/or interest</p> <p>(9) All Case Files which result in substantive changes in FBI policy and procedures, as documented in the FBIHQ Case File</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(7) "0" - Administrative File [Part A, Item 2]</p> <p>(8) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(9) All Other Case Files</p> <p>DESTROY when 20 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
264	<p>CLASSIFICATION 264</p> <p>Computer Fraud And Abuse</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) Exceptional Case Files [Part A, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "0" - Administrative File [Part A, Item 2]</p> <p>(5) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) All Other Case Files</p> <p>DESTROY when 20 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
265	<p>CLASSIFICATION 265</p> <p>Acts Of Terrorism In The U. S. - International Terrorists [Obsolete 1989] Acts Of Terrorism - International Terrorists</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) Exceptional Case Files [Part A, Item 3] (4) Systematic Informational Sample [10%] (5) Multi-Section Case Files - 2 or more Sections (6) Case Files with 15 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(7) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(8) "0" - Administrative File [Part A, Item 2]</p> <p>DESTROY all Sections of "0" Administrative File when 20 years old after all restrictions in Part A, Item 2 have been met</p> <p>(9) All Other Case Files</p> <p>DESTROY when 20 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
266	<p>CLASSIFICATION 266</p> <p>Acts Of Terrorism In The U. S. - Domestic Terrorists [Obsolete 1989] Acts Of Terrorism - Domestic Terrorists</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(3) Exceptional Case Files [Part A, Item 3] (4) Systematic Informational Sample [10%] (5) Multi-Section Case Files - 2 or more Sections (6) Case Files with 15 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(7) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(8) "0" - Administrative File [Part A, Item 2]</p> <p>DESTROY all Sections of "0" Administrative File when 20 years old after al restrictions in Part A, Item 2 have been met</p> <p>(9) All Other Case Files</p> <p>DESTROY when 20 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUDE DATES OR RETENTION PERIODS)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
267	<p>CLASSIFICATION 267</p> <p>Drug Related Homicide</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(3) "0" - Administrative File [Part A, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3]</p> <p>PERMANENT; Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
268	<p>CLASSIFICATION 268</p> <p>Engineering Technical Matters - Foreign Counter-Intelligence Matters</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(3) "0" - Administrative File [Part A, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
269	<p>CLASSIFICATION 269</p> <p>Engineering Technical Matters - Non Foreign Counter-Intelligence Matters</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(3) "0" - Administrative File [Part A, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
270	<p>CLASSIFICATION 270</p> <p>Cooperative Witness Program</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(3) "0" - Administrative File [Part A, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
271	<p>CLASSIFICATION 271</p> <p>Arms Control Treaty Matters</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(3) "0" - Administrative File [Part A, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

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7. ITEM NO.	B. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
272	<p>CLASSIFICATION 272</p> <p>Money Laundering</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(3) "0" - Administrative File [Part A, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
273	<p>CLASSIFICATION 273</p> <p>Adoptive Forfeiture Matter - Drugs</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(3) "0" - Administrative File [Part A, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
274	<p>CLASSIFICATION 274</p> <p>Adoptive Forfeiture Matter - Organized Crime</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(3) "0" - Administrative File [Part A, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
275	<p>CLASSIFICATION 275</p> <p>Adoptive Forfeiture Matter - White Collar Crime</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(3) "0" - Administrative File [Part A, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
276	<p>CLASSIFICATION 276</p> <p>Adoptive Forfeiture Matter - Violent Crime / Major Offenders Program</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(3) "0" - Administrative File [Part A, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
277	<p>CLASSIFICATION 277</p> <p>Adoptive Forfeiture Matter - Counter-Terrorism Program</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(3) "0" - Administrative File [Part A, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(INARS USE ONLY)</small>
278	<p>CLASSIFICATION 278</p> <p>President's Intelligence Oversight Board</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(3) "0" - Administrative File [Part A, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

**DISPOSITION
AUTHORITIES
FOR FIELD OFFICE
CASE FILE
CLASSIFICATIONS**

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JOB NO.

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7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
279	<p>CLASSIFICATION 279</p> <p>Biological Weapons Anti-Terrorism Act Of 1989</p> <p>(1) Informant Case Files [Part A, Item 5]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Reserved Case Files [Part A, Item 6]</p> <p>(3) "0" - Administrative File [Part A, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(4) Exceptional Case Files [Part A, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part A, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>PART C</p> <p>GENERAL DISPOSITION AUTHORITIES FOR FIELD OFFICE CASE FILES</p> <p>The following authorities will be used for the disposition of the Field Office records described below. These authorities apply regardless of the Classification under which the records are filed unless otherwise stated in Parts D or E of this schedule. NOTE: Care must be taken to insure that records designated for permanent retention by other items in this schedule are not erroneously destroyed using authorities listed in this Part.</p>		
1	<p>"00" - POLICY FILES</p> <p>The character of the "00" in the Field Offices is similar to its Headquarters counterpart except that a portion of the records focus on local issues</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p>		
2	<p>"0" - ADMINISTRATIVE FILES</p> <p>The character of the "0" file in the Field Offices is similar to its Headquarters counterpart except that a portion of the records focus on local issues</p> <p>DESTROY when 3 years old or when all administrative needs have been met, whichever is later</p>		
3	<p>EXCEPTIONAL CASE FILES</p> <p>(a) Field office case files, wherever located, corresponding to the Case Files, designated for permanent retention in Part A, Item 3, classified as "Named Exceptional Cases" on individuals, organizations and / or activities. These cases were identified by NARA archivists or recommended by historians, social scientists, and other experts outside the Federal Government</p> <p>PERMANENT: Excluding Informant and Informant-related Case Files, offer to NARA in 10 year blocks when 30 or 50 years old, whichever is commensurate with NARA-approved disposition of Case File</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p>(b) Office of Origin Case Files and extant Auxiliary Office Case Files to be identified by employing 12 Exceptional Case Criteria developed by NARA and cited in Part A, Item 3 (a) - (l), to supplement the above "Named Exceptional Cases"</p> <p>PERMANENT: Excluding Informant and Informant-related Case Files, offer to NARA in 10 year blocks when 30 or 50 years old, whichever is commensurate with NARA-approved disposition of Case File</p>		
4	<p>CASE FILES REQUIRING PROLONGED RETENTION</p> <p>Case Files will be retained beyond the authorized disposal periods to satisfy FBI investigative and administrative needs and obligations, including, but not limited to, the Privacy Act accounting of disclosure provision and extended litigation</p> <p>RETAIN until all needs and obligations are met</p>		
5	<p>OFFICE OF ORIGIN CASE FILES</p> <p>(a) Criminal Case Files</p> <p>DESTROY when 10 years old</p> <p>(b) Security Case Files</p> <p>DESTROY when 20 years old</p>		
6	<p>AUXILIARY OFFICE CASE FILES</p> <p>DESTROY when 1 year old</p>		
7	<p>LEGAL ATTACHE CASE FILES</p> <p>(a) All Case Files for Mexico City and Hong Kong</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 or 50 years old, whichever is commensurate with NARA-approved disposition of Case File</p> <p>(b) All Other Legal Attache Case Files</p> <p>DESTROY when 5 years old unless disposition instructions call for retention</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
88	<p>CLASSIFICATION 88</p> <p>Unlawful Flight To Avoid Prosecution Unlawful Flight To Avoid Giving Testimony Unlawful Flight To Avoid Custody Unlawful Flight To Avoid Confinement Unlawful Flight To Avoid Prosecution - Parental/Child Abduction Matters</p> <p>I. Case Files Initiated Prior To 1980</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) "00" - Policy File [Part C, Item 1] (3) Exceptional Case Files [Part C, Item 3] (4) Multi-Section Case Files - 2 or more Sections (5) Case Files corresponding to FBIHQ Multi-Section Case Files</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(7) All Other Case Files Initiated Prior To 1980</p> <p>DESTROY when 10 years old</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(3) All Other Case Files</p> <p>DESTROY when 1 year old</p>	<p>N1-65-87-11</p>	

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
<p>88 continued</p>	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) "00" - Policy File [Part C, Item 1]</p> <p>(3) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(4) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2] ← <i>Destroy when 3 years old or when all administrative needs have expired, whichever is later.</i></p> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p> <p>II. Case Files Initiated After 1979</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) "00" - Policy File [Part C, Item 1]</p> <p>(3) Systematic Evidential Sample [5%]</p> <p>(4) Multi-Section Case Files - 2 or more Sections</p> <p>(5) Case Files corresponding to FBIHQ Case Files with 9 or more Serials</p> <p>(6) Case Files corresponding to FBIHQ Multi-Section Case Files</p> <p>(7) Case Files with 40 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(8) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(7) All Other Case Files Initiated After 1979</p> <p>DESTROY when 10 years old</p>	<p><i>N1-65-87-11</i></p> <p><i>J.P.</i></p>	

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
88 continued	<p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(3) All Other Case Files</p> <p>DESTROY when 1 year old</p> <p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) "00" - Policy File [Part C, Item 1]</p> <p>(3) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(4) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
161	<p>CLASSIFICATION 161</p> <p>Special Inquiry - Presidential Appointment Special Inquiry - Presidential Appointment with U.S. Senate Confirmation Special Inquiry - Presidential Appointment with 15 Year Scope Special Inquiry - White House / National Security Council Staff Special Inquiry - White House Access Special Inquiry - Congressional Staff [Obsolete - 1991] Special Inquiry - Expanded Name Check Special Inquiry - Congressional Committee Staff</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) See Part B, Item 161 [FBIHQ is Office Of Origin]</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(5) All Other Case Files</p> <p>DESTROY when 20 years old</p>	<p>N1-65-87-11</p>	

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7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
161 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) "00" - Policy File [Part C, Item 1]</p> <p>(3) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(4) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <hr/> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>	<p>NI-65-87-11</p>	

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
189	<p>CLASSIFICATION 189</p> <p>Equal Credit Opportunity Act</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>(5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		<p>NI-65-87-11</p>

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
<p>189 continued</p>	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <hr/> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>	<p>N1-65-87-11</p>	

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
192	<p>CLASSIFICATION 192</p> <p>Hobbs Act - Financial Institutions [Obsolete - 1987] Hobbs Act - Commercial Institutions [Formerly Classification 193] Lea Act - Commercial Institutions [Formerly Classification 193]</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3] (3) Multi-Section Case Files - 2 or more Sections (4) Case Files with 50 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) "0" - Administrative File [Part C, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(7) All Other Case Files</p> <p>DESTROY when 10 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
<p>192 continued</p>	<p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DESTROY when 1 year old</p> <p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
213	<p>CLASSIFICATION 213</p> <p>Fraud Against The Government - Department Of Education</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>(3) Multi-Section Case Files - 2 or more Sections</p> <p>(4) Case Files with 45 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(7) All Other Case Files</p> <p>DESTROY when 10 years old</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DESTROY when 1 year old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
213 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
214	<p>CLASSIFICATION 214</p> <p>Civil Rights Of Institutionalized Persons</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>(5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		<p>NI-65-87-11</p>

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7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
214 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <hr/> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>	<p>N1-65-87-11</p>	

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
249	<p>CLASSIFICATION 249</p> <p>Toxic Waste Matters [Obsolete - 1987] Environmental Crimes - Resource Conservation And Recovery Act Environmental Crimes - Toxic Substance Control Act Environmental Crimes - Comprehensive Environmental Response And Liability Act Of 1980 Environmental Crimes - Clean Water Act Environmental Crimes - Safe Drinking Water Act</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3] (3) Systematic Informational Sample [10%] (4) Multi-Section Case Files - 2 or more Sections (5) Case Files with 50 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(6) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(7) "0" - Administrative File [Part C, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(8) All Other Case Files</p> <p>DESTROY when 20 years old <i>8/11/16/194</i></p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
249 continued	<p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DESTROY when 1 year old</p> <p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
250	<p>CLASSIFICATION 250</p> <p>Consumer Product Tampering</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>(3) Multi-Section Case Files - 2 or more Sections</p> <p>(4) Case Files with 25 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) "0" - Administrative File [Part C, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(7) All Other Case Files</p> <p>DESTROY when 10 years old</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DESTROY when 1 year old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
250 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
251	<p>CLASSIFICATION 251</p> <p>Controlled Substances - Robbery Controlled Substances - Burglary Controlled Substances Registrant Protection Act Of 1984</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>(5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DESTROY when 1 year old</p>		<p>NI-65-87-11</p>

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
251 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <hr/> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>		<p>NI-65-87-11</p>

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
252	<p>CLASSIFICATION 252</p> <p>Violent Criminal Apprehension Program [Obsolete - 1986] National Center For The Analysis Of Violent Crimes</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>(3) Multi-Section Case Files - 2 or more Sections</p> <p>(4) Case Files with 10 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) "0" - Administrative File [Part C, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(7) All Other Case Files</p> <p>DESTROY when 10 years old</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DESTROY when 1 year old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
<p>252 continued</p>	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
253	<p>CLASSIFICATION 253</p> <p>Fraud And Related Activity In Connection With Identification Documents False Identification Crime Control Act Of 1982 Private Identification Documents Without A Disclaimer</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 2]</p> <p>(3) Systematic Informational Sample [10%]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(6) All Other Case Files</p> <p>DESTROY when 10 years old</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DESTROY when 1 year old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
253 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
255	<p>CLASSIFICATION 255</p> <p>Counterfeiting Of State And Corporate Securities</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 2]</p> <p>(3) Systematic Informational Sample [10%]</p> <p>(4) Multi-Section Case Files - 2 or more Sections</p> <p>(5) Case Files with 75 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(6) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(7) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(8) All Other Case Files</p> <p>DESTROY when 10 years old</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DESTROY when 1 year old</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
255 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
256	<p>CLASSIFICATION 256</p> <p>Hostage Taking - Terrorism [Obsolete 1989] Hostage Taking - Non Terrorism Hostage Taking - International Terrorism Hostage Taking - Domestic Terrorism</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10] PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3] PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) "00" - Policy File [Part C, Item 1] PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(4) "0" - Administrative File [Part C, Item 2] (5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10] PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case File [Part C, Item 3] PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		<p><i>NI-65-87-11</i></p>

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
256 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>	<p>N1-65-87-11</p>	

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
259	<p>CLASSIFICATION 259</p> <p>Security Clearance Investigation Program</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) See Part B, Item 259 [FBIHQ is Office of Origin]</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 2]</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(7) All Other Case Files</p> <p>DESTROY when 20 years old</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
259 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) "00" - Policy File [Part C, Item 1]</p> <p>(3) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(4) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
260	<p>CLASSIFICATION 260</p> <p>Industrial Security Program</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) See Part B, Item 260 [FBIHQ is Office of Origin]</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 2]</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(7) All Other Case Files</p> <p>DESTROY when 20 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
<p>260 continued</p>	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) "00" - Policy File [Part C, Item 1]</p> <p>(3) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(4) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
261	<p>CLASSIFICATION 261</p> <p>Security Officer Matters</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>(5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case File [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(3) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
261 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
262	<p>CLASSIFICATION 262</p> <p>Overseas Homicide / Attempted Homicide - International Terrorism</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 2]</p> <p>(3) Multi-Section Case Files - 2 or more Sections</p> <p>(4) Case Files with 14 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(7) All Other Case Files</p> <p>DESTROY when 10 years old</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DESTROY when 1 year old</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
262 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
263	<p>CLASSIFICATION 263</p> <p>Office Of Professional Responsibility Matters</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) See Part B, Item 263 [FBIHQ is Office of Origin]</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Not Applicable - Case Files Maintained At FBIHQ Only</p> <p>C. LEGAL ATTACHE Case Files</p> <p>(1) Not Applicable - Case Files Maintained At FBIHQ Only</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
264	<p>CLASSIFICATION 264</p> <p>Computer Fraud And Abuse</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 2]</p> <p>(3) Systematic Informational Sample [10%] -</p> <p>(4) Multi-Section Case Files - 2 or more Sections</p> <p>(5) Case Files with 25 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(6) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(7) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(8) All Other Case Files</p> <p>DESTROY when 10 years old</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DESTROY when 1 year old</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
<p>264 continued</p>	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
265	<p>CLASSIFICATION 265</p> <p>Acts Of Terrorism In The U. S. - International Terrorism [Obsolete 1989] Acts Of Terrorism - International Terrorists</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 2] (3) Multi-Section Case Files - 2 or more Sections (4) Case Files with 30 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(7) All Other Case Files</p> <p>DESTROY when 10 years old</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DESTROY when 1 year old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
265 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired</p> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
266	<p>CLASSIFICATION 266</p> <p>Acts Of Terrorism In The U. S. - Domestic Terrorism [Obsolete 1989] Acts Of Terrorism - Domestic Terrorists</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 2] (3) Multi-Section Case Files - 2 or more Sections (4) Case Files with 30 or more Serials</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(5) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(6) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired, whichever is later</p> <p>(7) All Other Case Files</p> <p>DESTROY when 10 years old</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DESTROY when 1 year old</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
266 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 50 years old</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>DESTROY when 3 years old or when all administrative needs have expired</p> <p>(6) All Other Case Files</p> <p>DESTROY when 5 years old</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(INARS USE ONLY)</small>
267	<p>CLASSIFICATION 267</p> <p>Drug Related Homicide</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>(5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case File [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
<p>267 continued</p>	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
268	<p>CLASSIFICATION 268</p> <p>Engineering Technical Matters - Foreign Counter-Intelligence Matters</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>(5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case File [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
268 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
269	<p>CLASSIFICATION 269</p> <p>Engineering Technical Matters - Non Foreign Counter-Intelligence Matters</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>(5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case File [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
269 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
270	<p>CLASSIFICATION 270</p> <p>Cooperative Witness Program</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>(5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case File [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
270 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
271	<p>CLASSIFICATION 271</p> <p>Arms Control Treaty Matters</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>(5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case File [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
271 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
272	<p>CLASSIFICATION 272</p> <p>Money Laundering</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>(5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case File [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
<p>272 continued</p>	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
273	<p>CLASSIFICATION 273</p> <p>Adoptive Forfeiture Matter - Drugs</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>(5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case File [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
<p>273 continued</p>	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
274	<p>CLASSIFICATION 274</p> <p>Adoptive Forfeiture Matter - Organized Crime</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>(5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case File [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
274 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
275	<p>CLASSIFICATION 275</p> <p>Adoptive Forfeiture Matter - White Collar Crime</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>(5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case File [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
<p>275 continued</p>	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

DISPOSITION

AUTHORITIES

FOR

OFFICE OF THE DIRECTOR
LOGS AND CALENDARS

OFFICIAL SPEECHES

FBIHQ AUTOMATED SYSTEMS

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO.

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7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
276	<p>CLASSIFICATION 276</p> <p>Adoptive Forfeiture Matter - Violent Crime / Major Offenders Program</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>(5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case File [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

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<p>276 continued</p>	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
277	<p>CLASSIFICATION 277</p> <p>Adoptive Forfeiture Matter - Counter-Terrorism Program</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>(5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case File [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

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277 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
278	<p>CLASSIFICATION 278</p> <p>President's Intelligence Oversight Board</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>(5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case File [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
<p>278 continued</p>	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
279	<p>CLASSIFICATION 279</p> <p>Biological Weapons Anti-Terrorism Act Of 1989</p> <p>A. OFFICE OF ORIGIN Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) "00" - Policy File [Part C, Item 1]</p> <p>(4) "0" - Administrative File [Part C, Item 2]</p> <p>(5) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p> <p>B. AUXILIARY OFFICE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Exceptional Case File [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(3) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <small>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</small>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <small>(NARS USE ONLY)</small>
279 continued	<p>C. LEGAL ATTACHE Case Files</p> <p>(1) Informant Case Files [Part C, Item 10]</p> <p>PERMANENT: Transfer to NARA at a date and under conditions to be determined by the FBI and NARA</p> <p>(2) Mexico City and Hong Kong Legal Attache Case Files [Part C, Item 7]</p> <p>(3) Exceptional Case Files [Part C, Item 3]</p> <p>PERMANENT: Offer to NARA in 10 year blocks when 30 years old</p> <p>(4) "00" - Policy File [Part C, Item 1]</p> <p>(5) "0" - Administrative File [Part C, Item 2]</p> <p>(6) All Other Case Files</p> <p>DISPOSAL NOT AUTHORIZED</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p align="center">PART E</p> <p align="center">MISCELLANEOUS DISPOSITION AUTHORITIES</p> <p>The records described below are related to the FBI Central Records System but are maintained apart from the FBI's Administrative, Applicant, Criminal, and Security Case Files</p>		
1	<p>GENERAL INDICES: FBI HEADQUARTERS AND FIELD OFFICES</p> <p>Constitutes FBI primary information retrieval system for Criminal, Security, and Applicant Case Files. Manual indices system, consisting of 3 X 5 index cards, is arranged alphabetically by name, organization, or codewords, relating to all Security and Applicant Case Files generated prior to 1958 and Criminal Case Files generated prior to 1973. Automated indices system contains locator information on individuals, organizations and codewords relating to all Security / Applicant Case Files generated after 1957 and Criminal Case Files generated after 1972</p> <p>A. Manual Indices System</p> <p>(1) Index cards, including main cards, photograph cards, and all others for Case Files designated for permanent retention by provisions of this Disposition Schedule</p> <p>PERMANENT: Transfer to NARA with related Case Files</p> <p>(2) All other Index Cards</p> <p>DESTROY with related Case Files</p> <p>B. Automated Indices System</p> <p>(1) Index information pertaining to permanent Case Files</p> <p>PERMANENT: Transfer to NARA with related Case Files in a format and on a medium acceptable to NARA at the time of transfer of legal custody</p> <p>(2) Index information pertaining to temporary Case Files</p> <p>DESTROY at such time as related Case Files are destroyed</p> <p>(3) System Documentation</p> <p>PERMANENT: Transfer appropriate documentation to NARA with first transfer of permanent Case Files, wherein the index information has been retrieved from the Automated Indices System</p>		<p>N1-65-89-07 Items 1 - 2</p> <p>N1-65-89-07 Items 1 - 2</p> <p>N1-65-90-02 Item 1 (A)(1)</p> <p>N1-65-90-02 Item 1 (A)(2)</p> <p>N1-65-90-02 Item 1 (B)</p>

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
11	<p>OFFICIAL SPEECHES</p> <p>A. Textual Records</p> <p>(1) Textual record set of speeches made by former Directors and other former senior officials of the FBI and record set of official news releases</p> <p>PERMANENT: Transfer to NARA with original audio tapes, if extant, otherwise, in 10 year blocks when newest speech is 30 years old</p> <p>B. Audio Records</p> <p>(1) Audio record set of speeches made by former Directors of the FBI</p> <p>PERMANENT: Cut-off with tenure of the Director and transfer original tapes to NARA immediately.</p> <p>(2) Audio record set of speeches made by former senior officials of the FBI</p> <p>PERMANENT: Cut-off with tenure of senior official and transfer original tapes to NARA immediately. See Item 13 (L)(12 - 13) for disposition of related electronic records</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
13	<p>AUTOMATED SYSTEMS</p> <p>A. Identification Division</p> <p>Merged with Criminal Justice Information Systems Division Effective May, 1993</p> <p>B. Training Division</p> <p>(1) Academy Services File [ACE] DESTROY when all administrative needs have expired</p> <p>(2) Police Training Schools File [PTS] DESTROY when all administrative needs have expired</p> <p>(3) National Center For The Analysis Of Violent Crime [NCAVC] Computerized records and related indices maintained at FBI Academy in Quantico, Virginia and FBIHQ. Contents pertain, in any manner, to official FBI investigations into violent crime. Records encompass FBI violent crime case reports; Violent Criminal Apprehension Program case reports furnished by Federal, State and Local law enforcement agencies; research studies; and indices of trends, patterns, individuals who can provide assistance to the program, public record sources, and individuals whose records are maintained within the system</p> <p>DESTROY when 50 years old or upon termination of the program, whichever is later</p>		<p>NC1-65-82-04 Part E Item 13 (B)(1)</p> <p>NC1-65-82-04 Part E Item 13 (B)(2)</p> <p>N1-65-86-13</p>

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
13 continued	<p>C. Administrative Services Division</p> <p>(1) Financial Management System [FMS]</p> <p>Collects, stores and reports FBI financial information. FMS interfaces with other FBI systems in order to obtain this information. Major applications of FMS and applicable disposition authorities are as follows:</p> <p>(a) Budget Formulation</p> <p>DESTROY when 1 year old after close of fiscal year covered by budget in accordance with applicable provision of General Records Schedule [GRS]</p> <p>(b) General Ledger</p> <p>DESTROY when 6 years / 3 months old in accordance with applicable provisions of General Records Schedule [GRS]</p> <p>(c) Purchasing</p> <p>DESTROY in accordance with applicable provisions of General Records Schedule [GRS]</p> <p>(d) Accounts Receivable</p> <p>DESTROY in accordance with applicable provisions of General Records Schedule [GRS]</p> <p>(e) Fixed Assets</p> <p>DESTROY after 10 years following adherence to restriction set forth in applicable provisions of General Records Schedule [GRS]</p> <p>(f) Inventory Management</p> <p>DESTROY after 2 years following adherence to restrictions set forth in applicable provisions of General Records Schedule [GRS]</p>	<p>GRS Part 5 Item 2a; Item 4 and Part 20 Item 3(A)</p> <p>GRS Part 7 Item 2 and Part 20 Item 3(A)</p> <p>GRS Part 3 Item 3 and Part 20 Item 3(A)</p> <p>GRS Part 6 All Items and Part 20 Item 3(A)</p> <p>GRS Part 3 Item 1 and Part 20 Item 3(A)</p> <p>GRS Part 3 Item 9 and Part 20 Item 3(A)</p>	

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
13 continued	<p>(2) Personnel / Payroll System</p> <p>Collects, stores and reports personnel / payroll information as required for employee compensation. Reports include management reports, audit reports, Government-mandated payroll data, personnel actions and statement of earnings. Major Sub-Systems of Personnel / Payroll System and applicable disposition authorities are as follows:</p> <p>(a) Payroll</p> <p>DESTROY in accordance with applicable provision of General Records Schedule [GRS]</p> <p>(b) Personnel</p> <p>DESTROY in accordance with applicable provision of General Records Schedule [GRS] provided requirements of the Federal Personnel Manual, Chapter 333, Section A-4 are observed</p> <p>(c) Applicant</p> <p>DESTROY in accordance with applicable provision of General Records Schedule [GRS]</p> <p>(d) Issued Personal Property</p> <p>DESTROY in accordance with the applicable provisions of General Records Schedule [GRS]</p> <p>(e) Training</p> <p>DESTROY in accordance with the applicable provisions of General Records Schedule [GRS]</p>	<p>GRS Part 2 All Items and Part 20 Item 3(A)</p> <p>GRS Part 1 All Items and Part 20 Item 3(A)</p> <p>GRS Part 1 Item 15 and Part 20 Item 3(A)</p> <p>GRS Part 4 All Items and Part 20 Item 3(A)</p> <p>GRS Part 1 Items 29(A); 29(B) and Part 20 Item 3(A)</p>	

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
13 continued	<p>(c) Information From Permanent Case Files</p> <p>PERMANENT: Transfer to NARA in 10 year blocks when 30 or 50 years old commensurate with NARA-approved disposition of Case File</p> <p>(d) System Documentation</p> <p>PERMANENT: Transfer to NARA with related Case Files in a format acceptable to NARA at the time of transfer of legal custody</p> <p>(2) Computerized Telephone Number File [CTNF] - Intelligence</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>F. Criminal Investigative Division</p> <p>(1) Organized Crime Information System [OCIS]</p> <p>Expert system which collects, analyzes, and correlates Organized Crime [OC] information obtained through investigations related to the FBI OC program. OCIS System is functional at FBIHQ and in all Field Offices</p> <p>(a) Information From Temporary Case Files</p> <p>REVIEW when related Case File is destroyed and DESTROY unless further retention is approved</p> <p>(b) Information From Permanent Case Files</p> <p>PERMANENT: Transfer to NARA in 10 year blocks when 30 or 50 years old commensurate with NARA-approved disposition of Case File</p> <p>(c) System Documentation</p> <p>PERMANENT: Transfer to NARA with related Case Files in a format acceptable to NARA at the time of transfer of legal custody</p> <p>(2) Terrorist Information System [TIS]</p> <p>Expert system which collects, analyzes, and correlates Case File information obtained through investigations relating to known or suspected terrorists and acts of terrorism. TIS System is functional at FBIHQ and in all Field Offices</p> <p>(a) Information From Temporary Case Files</p> <p>REVIEW when related Case File is destroyed and DESTROY unless further retention is approved</p>		<p>NC1-65-82-04 Part E Item 13 (E)(2)</p>

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
13 continued	<p>(b) Information From Permanent Case Files</p> <p>PERMANENT: Transfer to NARA in 10 year blocks when 30 or 50 years old commensurate with NARA-approved disposition of Case File</p> <p>(c) System Documentation</p> <p>PERMANENT: Transfer to NARA with related Case Files in a format acceptable to NARA at the time of transfer of legal custody</p> <p>(3) Federal Statistics File [FED]</p> <p>Contains information on the final disposition (i.e., arrests, convictions, sentences, and court settlements) of FBI Case Files</p> <p>PERMANENT: Transfer to NARA in 10 year blocks when 30 years old</p> <p>(4) Organized Crime Statistics [ORC]</p> <p>Contains information (i.e., indictment, prosecution and conviction) related to organized crime figures who are the subjects of FBI Organized Crime investigations</p> <p>PERMANENT: Transfer to NARA in 10 year blocks when 30 years old</p> <p>(5) Bank Robbery Statistics [BRU]</p> <p>Master File contains information relating to bank robberies occurring in the areas covered by FBI Field Offices. Information includes types of security utilized, race / sex of subjects, value of cash taken / recovered, related injuries, time of violation, population of location of offense, involvement of narcotics and interstate aspects</p> <p>PERMANENT: Transfer to NARA in 10 years blocks when 30 years old</p> <p>(6) Miscellaneous Automated Systems</p> <p>(a) Investigative Support Information System [ISIS]</p> <p>(b) Computerized Telephone Number File [CTNF] - Organized Crime / Gambling</p> <p>(c) Monthly Administrative Reports [MAR]</p> <p>(d) Narcotics Matter [NAR]</p> <p>(e) Procheck System [PRO]</p> <p>(f) Bank Fraud Statistics [BFR]</p> <p>(g) Gambling Information</p> <p>DESTROY when all administrative / investigative needs have expired</p>		<p>NC1-65-82-04 Part E Item 13(F)</p> <p>NC1-65-82-04 Part E Item 13(F)</p> <p>NC1-65-82-04 Part E Item 13 (F)</p> <p>NC1-65-82-04 Part E Item 13 (F)</p>

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
13 continued	<p>G. Laboratory Division</p> <p>(1) Criminal Laboratory Information System [CLIS]</p> <p>Consists of information relating to characteristics (i.e., make, model, and ballistics) of weapons</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(2) Scientific Management Information Retrieval System [SMIRS]</p> <p>SMIRS consists of 27 reference files which contain both public source and FBI-created profiles, standards, and characteristics used to assist the FBI Laboratory in comparing and matching evidence and other submitted materials to identify that material. The 27 files of SMIRS and disposition authorities are as follows:</p> <p>(a) National Stolen Art File</p> <p>Consists of descriptive information on stolen art objects</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(b) Pornographic Material Reference File</p> <p>DESTROY when administrative / investigative needs have expired, along with related retrieval devices</p> <p>(c) Bank Robbery Note File</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(d) Printer Sub - File</p> <p>Data base of information on dot matrix printers utilizing impact dot matrix, ink jet, thermal and laser processes. Each record provides information on manufacturer, equipment styles and characteristics</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(e) Typewriter Standards File</p> <p>Data base of information on samples of styles of type found on typewriters. The data base is used to classify and / or identify questioned / known typewriting</p> <p>DESTROY when all administrative / investigative needs have expired</p>		<p>NC1-65-82-04 Part E Item 13 (G)(1)</p> <p>NC1-65-82-04 Part E Item 13 (G)(2)</p> <p>N1-65-88-04 Item 1</p> <p>NC1-65-82-04 Part E Item 13 (G)(3)</p>

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13 continued	<p>(f) Shoe Print Reference File</p> <p>Reference file of shoe print patterns based on information from manufacturers. File is used to assist in identifying suspects from footwear impressions.</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(g) National Fraudulent Check File</p> <p>Reference file of 50,000 signatures from fraudulent checks, stolen money orders and travelers checks. The file is used to compare signatures and associated cases where crimes have been performed in various jurisdictions</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(h) National Stolen Coin File</p> <p>Reference file containing descriptive information and electronic images of valuable stolen and recovered coins. File is used to match stolen and recovered coins and identify owner</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(i) Anonymous Letter File</p> <p>Collection of letters, notes, graffiti, messages which reflect threats, harassment, extortion, hate, kidnap threat, threat to contaminate, sexual threat, etc. which have been sent to public officials, agencies, businesses, or the general public. New material is compared to previously submitted specimens to establish a link</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(j) Watermarks Standards File</p> <p>Collection of 45,000 records arranged alphabetically by name of watermark and trademarks and also includes the Lockwood Directory. File is used to determine the source of manufacture of paper</p> <p>DESTROY when all administrative / investigative needs have expired</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
<p>13 continued</p>	<p>(k) Smokeless Powder File</p> <p>File contains the physical dimensions of smokeless powders and is used for comparison with suspect smokeless powders</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(l) Textile Fiber Reference Collection</p> <p>Collection of textile samples and physical properties used for both training and casework reference</p> <p>(m) Glass Reference File</p> <p>File of the optical and physical properties of glass. Purpose is to identify the frequency of occurrences</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(n) National Automotive Paint File</p> <p>Collection of the original paint finishes arranged by make, model, year and use of specific paints and paint manufacturers. File includes most American made and imported cars, vans, and light trucks. Purpose is to identify the year, make and model of vehicles used in crimes</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(o) Firearms Weapon Collection</p> <p>Inventory of 4,500 working weapons that are associated with a bar code. The weapons are used for side-by-side comparisons with weapons used in committing crimes. Weapons are also used to supply parts to make suspect weapons operational for test firings</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(p) Weapon Disposition File</p> <p>Inventory of all weapons disposed of by the FBI</p> <p>DESTROY when all administrative / investigative needs have expired</p>		

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<p>13 continued</p>	<p>(q) Ammunition File</p> <p>Inventory of 14,000 ammunition specimens with information on their components. Purpose is to identify evidence ammunition by manufacturer and origin</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(r) General Rifling Characteristics File</p> <p>Inventory of the characteristics of 18,000 expended bullets and cartridge cases. File is used to assist in determining possible makes and models of firearms which could have fired evidence bullets or cartridge cases</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(s) Forensic Lock And Key Reference File</p> <p>Data relating to the physical and numeric measurements of depth and width of key cuts. File is used for inter-comparisons of keys and locks and to identify key modifications</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(t) Casework Bullet Lead Analysis</p> <p>Data on the patterns and uniqueness of six elements found in bullet leads encountered during FBI Laboratory casework. The data is obtained from neutron activation analysis and inductively coupled plasma of bullet lead from cases and new boxes</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(u) Research Bullet Lead Analysis File</p> <p>Data on the patterns and uniqueness of six elements found in batches of bullet lead</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(v) Casework Glass Analysis File</p> <p>Data on the refractive index, patterns, and uniqueness of ten elements in glass found in FBI investigations. Characteristics are determined by inductively coupled plasma and refractive index analysis</p> <p>DESTROY when all administrative / investigative needs have expired</p>		

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(INARS USE ONLY)</i>
<p>13 continued</p>	<p>(w) Electrophoreses Testing Program</p> <p>Tracking program to assist in scheduling twelve serological tests that must be made and tracked or evidence submitted for serology type examinations. Previous genetic marker analyses are used for comparison</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(x) DNA Case Management System</p> <p>Inventory of the scientific characteristics of bodily fluids specimens furnished to the FBI Laboratory for DNA analysis. Data on completed cases are retained for comparison with current analyses to assist in determining identities of unknown subjects or victims</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(y) Bomb File</p> <p>Data from FBI Laboratory analyses and reports prepared prior to May, 1987 concerning incendiary devices. File is used to search bomb components and case data</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(z) Leg Wire File</p> <p>Data on the physical characteristics [i.e., color combinations, wire comparisons, wire gauge, etc.] of leg wires from blasting caps. Data is used to identify questioned leg wires found at bombing sites</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(aa) Evidence Control Center System</p> <p>Case management, evidence tracking and statistical system used for relating multiple submissions to the appropriate case and assign submissions to the same examiner who handled prior casework and to assure evidence is consecutively numbered. File can produce statistical reports on demand</p> <p>DESTROY when all administrative / investigative needs have expired</p>		

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13 continued	<p>H. Technical Services Division</p> <p>(1) National Crime Information Center [NCIC]</p> <p>TRANSFERRED to Criminal Justice Information Systems Division Effective June, 1992</p> <p>(2) Field Office Information System [FOIMS]</p> <p>FOIMS is a comprehensive Case File management system. FOIMS is operational in all Field Offices and contains Case File information relating to the Case Number, Case / Serial Abstracts, Summaries and Indexes</p> <p>(a) FOIMS Records Corresponding To Temporary Case Files</p> <p>DESTROY when Case File has been destroyed commensurate with NARA-approved disposition of Case File. Disposal of FOIMS information is justified by General Records Schedule [GRS]</p> <p>(b) FOIMS Records Corresponding To Permanent Case Files</p> <p>PERMANENT: Transfer to NARA in 10 year blocks when 30 or 50 years old commensurate with NARA-approved disposition of Case File</p> <p>(3) Computerized Criminal History [CCH] File</p> <p>CCH records represent complete criminal histories for offenders arrested between 1970 and 1983</p> <p>SYSTEM DISCONTINUED and merged into the Automated Identification [AIS]. Effective 6/89. See Item 13 (K)(2) for disposition of AIS electronic records</p> <p>I. Legal Counsel Division</p> <p>(1) Legal Case Management System [LCMS]</p> <p>LCMS functions as a case-management tracking system; as an automated system for word processing; as administrative and technical support; and as a resource bank of previous legal briefs and other legal work products. Final work products are available as part of the appropriate Case File. Prior to inclusion in the Case File, the information is protected under Attorney - Client privilege. LCMS is disposable under provisions of the General Records Schedule [GRS]</p> <p>DESTROY when all administrative / investigative needs have expired</p>	<p>GRS Part 23 Item 8</p> <p>GRS Part 23 Items 2 and 8</p>	<p>N1-65-90-01 Item 1 (A)</p> <p>N1-65-90-01 Item 1 (B)</p> <p>NC1-65-82-04 Part E Item 13 (A)(2)</p>

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
13 continued	<p>J. Inspections Division</p> <p>(1) Office Of Professional Responsibility [OPR] Case Tracking System</p> <p>Case management tracking system used to produce case opening sheets, updated case data sheets, case referral sheets, and master case index information in Classification 263 [OPR Matters] investigations and Classification 278 [Presidential Intelligence Oversight Board Violations] investigations. The information duplicates most of the information entered into the HQGI and / or FOIMS and is maintained as a separate system due to the sensitivity of pending cases and for investigative convenience. The OPR Case Tracking System is disposable under provisions of the General Records Schedule [GRS]</p> <p>DESTROY when all administrative / investigative needs have expired</p> <p>(2) Polygraph Requests</p> <p>Database maintains an index and tracking system for all polygraph requests for FBI applicants, employee re-investigations, and Office of Professional Responsibility cases when warranted. System covers requests and examinations at FBIHQ and in Field Offices</p> <p>DESTROY when 5 years old</p> <p>K. Criminal Justice Information System Division</p> <p>(1) Manual Fingerprint Identification Records</p> <p>(a) Civil Fingerprint Cards / Records</p> <p>DESTROY all fingerprint cards and other corresponding manual indices when the records indicate that the individual has reached 75 years of age</p> <p>(b) Criminal Fingerprint Cards / Records</p> <p>DESTROY all fingerprint cards, manual record information, and corresponding indices when records indicate that individual has reached 80 years of age or 7 years have elapsed since notification of individual's death</p> <p>(c) Fingerprint Minutiae Master File</p> <p>DESTROY when all administrative needs have expired</p>	<p>GRS Part 23 Item 8</p>	<p>N1-65-90-01 Item 1 (A)</p> <p>N1-65-90-01 Item 1 (B)</p> <p>NC1-65-82-04 Part E Item 13 (A)(2)</p>

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
<p>13 continued</p>	<p>(2) Automated Fingerprint Identification Records</p> <p>(a) Automated Identification System [AIS] [former Automated Identification Division System - AIDS]</p> <p>AIS records represent arrest and personal descriptive data on criminal fingerprint cards relating to first-offender arrests between 1983 - 6/89</p> <p>SYSTEM DISCONTINUED and merged into Identification Division Automated Services [IDAS] File - Effective June, 1989</p> <p>(b) IDAS File</p> <p>IDAS records represent complete criminal history and personal descriptive data on criminal fingerprint cards relating to arrests after 6/89 and also criminal justice activity on predecessor automated systems, i.e., CCH, AIDS and AIS</p> <p>(1) Identification Record or "Rap Sheet" Information</p> <p>PERMANENT: Offer to NARA on magnetic tape at end of calendar year when records indicate individual has reached 80 years of age or 7 years have elapsed since notification of individual's death.</p> <p>(2) System Documentation</p> <p>PERMANENT: Offer to NARA with first transfer of permanent records. Transfer system modifications annually with transfer of related records.</p> <p>(3) Fingerprint Cards, Fingerprint Minutiae, and Automated Indices</p> <p>DESTROY fingerprint cards, fingerprint minutiae, and automated indices when records indicate individual has reached 80 years of age or 7 years have elapsed since notification of individual's death.</p> <p>(4) Administrative Information</p> <p>DESTROY Administrative Segments when no longer needed for current use in accordance with applicable provisions of General Records Schedule [GRS]</p>	<p>GRS Part 23 Item 3(A), 3(B) and 3(C)</p>	<p>N1-65-90-01 Item 2(A)</p> <p>N1-65-90-01 Item 2(B)</p> <p>N1-65-90-01 Item 2(C)</p> <p>N1-65-90-01 Item 3(D)</p>

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(INARS USE ONLY)</i>
13 continued	<p>L. Office Of Public And Congressional Affairs [OPCA]</p> <p>(1) FBI Mailing List</p> <p>DESTROY when all administrative needs have expired</p> <p>(2) Uniform Crime Reporting System</p> <p>TRANSFERRED to Criminal Justice Information Services Division Effective June, 1992. See Item 13 (K)(4) for disposition of UCR electronic records</p> <p>(3) OPCA Project And Mail Tracking System</p> <p>System includes information on mail and / or projects tracked within OPCA, i.e., 1) Requesters' Name; 2) Company; 3) Address; 4) Subject; 5) Person Assigned To; 6) Communication Date; 7) OPCA Deadline; 8) Reminder Date; 9) Person Forwarded To; 10) Date Forwarded; 11) Recipient; 12) Comments; and 13) Completed Date. OPCA Tracking System is disposable under provisions of the General Records Schedule [GRS]</p> <p>DESTROY individual records 90 days after administrative needs have expired</p> <p>(4) OPCA Research Unit Tracking System</p> <p>System includes information on mail and / or projects tracked within the OPCA Research Unit, i.e., 1) Requesters' Name; 2) Company; 3) Address; 4) Subject; 5) Type of Request; 6) Deadline; 7) Classification; 8) Date Logged; 9) Person Assigned To; 10) Date Completed; 11) Response Pages; 12) Enclosures; 13) Type of Response; 14) Outgoing Signature; and 15) Comments. OPCA Research Unit Tracking System is disposable under provisions of the General Records Schedule [GRS]</p> <p>DESTROY individual records 90 days after administrative needs have expired</p> <p>(5) Automated Address System</p> <p>Date base of names and addresses of individuals who receive the publication entitled "Conducting Research In FBI Records"</p> <p>DESTROY individual records when updated or superseded</p>	<p>GRS Part 23 Item 8</p> <p>GRS Part 23 Item 8</p>	<p>NC1-65-82-04 Part E Item 13 (I)(1)</p>

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13 continued	<p>(6) Research Unit Library Listing</p> <p>Data base contains a complete bibliographic citation for each FBI-owned book located in the Research Unit</p> <p>DESTROY individual records when updated or superseded or when corresponding book / publication is removed from FBI collection</p> <p>(7) Media Regulars</p> <p>Data base contains professional information on all media people, i.e., reporters, who have regular contact with the OPCA Data base is disposable under provisions of the General Records Schedule [GRS]</p> <p>DESTROY individual records when updated or superseded</p> <p>(8) SAC and ASAC List</p> <p>Data base maintains the current list of all Special Agents in Charge [SAC] and Assistant Special Agents in Charge [ASAC]</p> <p>DESTROY individual records when updated or superseded</p> <p>(9) Field Office Media Representatives</p> <p>Data base contains professional information on all media people, i.e., reporters, who have regular contact with FBI Field Offices</p> <p>DESTROY when individual records are updated or superseded</p> <p>(10) Authors</p> <p>Data base contains basic information on all articles submitted to the OPCA Publications Staff. Information includes 1) Author, 2) Address or Unit [if FBI], and 3) Date Received</p> <p>DESTROY when individual records are updated or superseded</p>	GRS Part 23 Item 8	

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(WITH INCLUSIVE DATES OR RETENTION PERIODS)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
13 continued	<p>(11) "Law Enforcement Bulletin" Articles</p> <p>Automated index on all "Law Enforcement Bulletin" article including 1) Author, 2) Article, 3) Title, and 4) Issue Citations. Permanent electronic records must be maintained in accordance with Title 36, Code of Federal Regulations, Part 1234, Subpart 28</p> <p>PERMANENT: Transfer to NARA in 10 year blocks with the associated issues of the "Law Enforcement Bulletin" when the most current of the issues being transferred is 30 years old [NC1-65-82-04, Part E, Item 10 (A)(2)]</p> <p>(12) Topics Of FBI Director's Speeches</p> <p>Automated index containing information on all speeches written by the Speech Unit / FBIHQ for the Director. Entries include 1) Date of Speech, 2) Topic, and 3) Audience Addressed. Permanent electronic records must be maintained in accordance with Title 36, Code of Federal Regulations, Part 1234, Subpart 28</p> <p>PERMANENT: Cut-off with tenure of the Director, or every 10 years whichever is sooner. Transfer automated index to NARA with the associated speeches [NC1-65-82-04, Part E, Item 11]</p> <p>(13) Speech Invitations To The FBI Director</p> <p>Automated index containing information on all speech invitations received by the Director. Entries include 1) Date of Invitation, 2) Topic 3) Audience, and 4) Notation Re: Acceptance / Declination Permanent electronic records must be maintained in accordance with Title 36, Code of Federal Regulations, Part 1234, Subpart 28</p> <p>(a) Accepted Invitations</p> <p>PERMANENT: Cut-off with tenure of the Director, or every 10 years whichever is sooner. Transfer automated index to NARA with the associated speeches [NC1-65-82-04, Part E, Item 11]</p> <p>(b) Declined Invitations</p> <p>DESTROY declined invitations at time of transfer at NARA of accepted invitations and associated speeches</p>		

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13 continued	<p>(14) Letters [Special Correspondence Unit]</p> <p>Tracking system contains information about each letter or inquiry received by the Special Correspondence Unit [including Congressional inquiries and substantive mail] requiring a response from FBI Director. Entries include 1) Sender, 2) Recipient, 3) Date Received, 4) Subject, 5) Person Assigned To, 6) Deadline Date, and 7) Typist Permanent electronic records must be maintained in accordance with Title 36, Code of Federal Regulations, Part 1234, Subpart 28</p> <p>PERMANENT: CUT-OFF when 10 years old. Transfer to NARA in 10 year blocks when the newest information is 10 years old</p> <p>(15) Letters [General Correspondence Unit]</p> <p>Tracking system contains information about each letter received by the General Correspondence Unit. Entries include 1) Sender, 2) Recipient, 3) Date Received, 4) Subject, 5) Person Assigned To, 6) Deadline Date, and 7) Typist</p> <p>CUT-OFF at the end of each calendar year. Hold one (1) year and DESTROY</p>		