

REQUEST FOR RECORDS DISPOSITION AUTHORITY

LEAVE BLANK (NARA use only)

JOB NUMBER

NI-65-93-7

DATE RECEIVED

9-20-93

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE ACTING

ARCHIVIST OF THE UNITED STATES

2/28/94

Raymond Amador

10. NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)

Department of Justice

2. MAJOR SUBDIVISION

Federal Bureau of Investigation [FBI]

3. MINOR SUBDIVISION

Information Management Division [IMD]

4. NAME OF PERSON WITH WHOM TO CONFER

William Shackelford

5. TELEPHONE

(202) 324-6903

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;

is attached; or

has been requested.

DATE

08 25 1993

SIGNATURE OF AGENCY REPRESENTATIVE

Thomas B. Durbey

TITLE

Records Officer, IMD, FBI

7
ITEM
NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9. GRS OR
SUPERSEDED
JOB CITATION

10 ACTION
TAKEN (NARA
USE ONLY)

ISSUES ABSTRACTS PREPARED FOR THE DIRECTOR OF THE FEDERAL BUREAU OF INVESTIGATION

Abstracts / Syntheses, which summarize the major issues of documents, prepared for FBI Director's review prior to signing or concurring with the correspondence.

Abstracts / Syntheses (with occasional additional background information attached) are prepared by FBI Staff Assistants to the Director and are created on Form DO-6.

Abstracts / Syntheses are filed alphabetically, by name of Staff Assistant and chronologically by date prepared and maintained in the Office of the Director.

TEMPORARY: Destroy when 90 days old or when administrative needs have expired, whichever is later.

Copies sent to agency, NN-W, NWT 3/7/94