

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
 WASHINGTON, DC 20408

1. FROM (Agency or establishment)
 Department of Justice

2. MAJOR SUBDIVISION
 Federal Bureau of Investigation

3. MINOR SUBDIVISION
 Information Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER
 W. Jewell Roundtree

5. TELEPHONE
 (202) 324-4770

LEAVE BLANK (NARA use only)

JOB NUMBER *NI-65-96-1*

DATE RECEIVED *8-26-96*

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE *1-10-97* ARCHIVIST OF THE UNITED STATES
John W. Paul

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE *7/30/96* SIGNATURE OF AGENCY REPRESENTATIVE *David V. Kitchen* TITLE
 David V. Kitchen Records Officer Inspector/Section Chief Information Resources Div.

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>Special Services Contact Files, 1941- 1955</p> <p>The Federal Bureau of Investigation established its special Service Contact (SSC) Program on December 24, 1941, immediately after the Japanese attack on Pearl Harbor. Special Service Contacts were prominent individuals who volunteered their services to the FBI during periods of National emergency. The program was discontinued in April 1946, but reinstated in July 1950 following the outbreak of the Korean War. The program was eliminated on April 4, 1955 as a part of an effort to streamline FBI operations. Special Service contacts were not FBI employees, and they were not paid for their services. Case files on individual Special Service Contacts were maintained at FBI Headquarters. They were placed under classification 67 (personnel matters) since that classification was maintained alphabetically.</p> <p>A. Case file 67-045. This file deals with policy and major program decisions involving the Special Service Contact Program. It consists of 11 sections and is approximately one cubic foot in volume.</p> <p>Disposition: Permanent transfer immediately to National Archives and Records Administration.</p>		

B. Individual Special Service Contact files. These files are maintained alphabetically by surname of contact. There are approximately 100 case files. Volume is approximately 4 - 6 cubic feet.

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