

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK JOB NO N1-65-98-1	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		DATE RECEIVED 4-28-98	
1 FROM <i>(Agency or establishment)</i> Department of Justice		NOTIFICATION TO AGENCY In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
2 MAJOR SUBDIVISION Federal Bureau of Investigation		DATE 4/11/98	
3 MINOR SUBDIVISION Information Resources Division		ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>	
4 NAME OF PERSON WITH WHOM TO CONFER William Shackelford		5. TELEPHONE EXT. (202) 324-6903	
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B. DATE 4/21/98	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>William Shackelford</i>	D. TITLE Archives Specialist
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p align="center"><u>MODIFICATION TO NARA JOB N1-65-95-03</u></p> <p align="center">CRIMINAL JUSTICE INFORMATION SYSTEM DIVISION (CJIS) RECORDS SYSTEM</p> <p align="center">Single Criminal Fingerprint Cards For Individuals Born Prior To 1/1/29</p> <p>Single arrest fingerprint cards and related material, alphabetical name indices, which were generated in connection with the single arrest of individuals.</p> <p>There are approximately 5 million single fingerprint cards on individuals born prior to 1/1/29. Most of these records represent single arrests for non-serious offenses. Positive activity within these records is at an identification rate of approximately 0.07%. Inasmuch as these records are not automated and have a low activity rate, searching is a time consuming and labor intensive effort which significantly increases the length of the FBI response time to the law enforcement and civil community.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY -- CONTINUATION

JOB NO.

PAGE

2 OF 2

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
	<p>1. Manual Records</p> <p>(a) Criminal Fingerprint Cards/Records</p> <p>Single arrest fingerprint cards, and corresponding manual or automated indices generated in connection with the single arrest or incarceration of individuals.</p> <p>DESTROY all fingerprint cards, manual record information, and corresponding indices when records indicate that individual was born prior to 1/1/29.</p> <p>2. Automated Records</p> <p>These records have not been entered into the current or any previous CJIS Division automated fingerprint system. Since these fingerprint records have not been converted to electronic images, the FBI will not be able to search electronic fingerprint submissions against these manual records in the Integrated Automated Fingerprint Identification System (IAFIS) which is currently under development and scheduled to become operational in 1999. With the low activity rate (0.07%), conversion is deemed to be un-necessary and not cost effective.</p>		