REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS
(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Justice

2. MAJOR SUBDIVISION
Federal Bureau of Investigation

3. MINOR SUBDIVISION
Files and Communications Division

4. NAME OF PERSON WITH WHOM TO CONFER
Homer R. Hauer

5. TEL. EXT.
4870

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR JOB NO.

10. ACTION TAKEN

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1. Files, index cards, and related material which are maintained in FBI Field Offices pertaining to cases in which there was no prosecutive action undertaken; perpetrators of violations not developed during investigation; or investigation revealed allegations were unsubstantiated or not within the investigative jurisdiction of the Bureau. These investigations closed in field offices and correspondence not forwarded to FBI Headquarters. Files no longer possess sufficient reference or evidentiary value to merit retention.

RETENTION:

To be destroyed after completion of investigation and case is closed.

Destroy 10 years after date of case closing or when administrative needs have been met, whichever is earlier.

(Date) Archivist of the United States

STANDARD FORM 115
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Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

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