

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of Justice

2 MAJOR SUBDIVISION

Federal Bureau of Investigation

3. MINOR SUBDIVISION

Files and Communications Division

4. NAME OF PERSON WITH WHOM TO CONFER

William L. Bailey

5. TEL EXT.

4870

6. CERTIFICATE OF AGENCY REPRESENTATIVE

LEAVE BLANK	
DATE RECEIVED JAN 22 1976	JOB NO NC1 - 65-76-1
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with drawn" in column 10	
<p align="center"><i>1-26-76 James P. O'Neil</i> (Date) <i>acting</i> Archivist of the United States</p>	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

1/6/76 William L. Bailey Section Chief
Date (Signature of Agency Representative) (Title)

7 ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p>Criminal fingerprint cards and related documents which have not been accessed in over 10 years, contain no active wanted notice, and relate primarily to individuals from 65 to 80 years of age. "Master" fingerprint card and alphabetical index card will be retained for verification and searching purposes, respectively. Record would be reconstituted and reactivated in the event of future inquiries. In accordance with a previous grant, a microfilm security copy will not be prepared. (See Job No. NC-65-75-3]</p> <p><u>RETENTION PERIOD</u></p> <p>Until ascertained that reproduced copies have been made in accordance with GSA regulations and are adequate substitutes for the paper records. "Master" cards and film will be destroyed after individual becomes 80 years of age or when administrative need for records has been met, whichever is earlier.</p> <p><i>Copy to Agency 1-27-76 ad</i></p>		