

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC1 65 77 3	
DATE RECEIVED 26 JUL 1977	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of Justice

2. MAJOR SUBDIVISION

Federal Bureau of Investigation

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

James W. Awe

5. TEL EXT

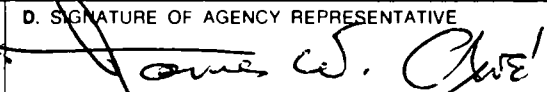
4185

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <u>7/8/77</u>	D. SIGNATURE OF AGENCY REPRESENTATIVE 	E. TITLE <u>Section Chief</u>
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Original and microfilmed memoranda and supporting documentation covering payment of expenses from appropriated funds in connection with official investigations performed by the Federal Bureau of Investigation. The proposed retention period will satisfy administrative needs and auditing requirements and the substance of the documents can be reconstructed from permanent ledgers in the event that this data is required in the future. The documents are dated from 1916, encompass approximately 350 cubic feet of records, and produce approximately 18 cubic feet of records annually. (This is a broadening of request approved on 5/17/54 to delete the microfilming process which would require an expenditure of funds in excess of \$75,000.) Destroy 6 years and 3 months from the end of the fiscal year covered or whenever administrative needs have been served, whichever is later.	II-NNA-1133	<u>WITHDRAWN</u> <u>1 item</u>