

Rec'd NCO 26 Jun 79

REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

LEAVE BLANK
JOB NO <b>NCI-65-79-22</b>
DATE RECEIVED <b>26 JUN 1979</b>
NOTIFICATION TO AGENCY <small>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10</small>
<b>7-25-79</b> Date <i>[Signature]</i> Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of Justice

2. MAJOR SUBDIVISION  
Federal Bureau of Investigation

3. MINOR SUBDIVISION  
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER  
James W. Awe

5. TEL EXT  
4185

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 6/7/79	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>James W. Awe / PIA</i>	E. TITLE Section Chief
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Correspondence, index cards and related material maintained at Federal Bureau of Investigation Headquarters and field offices relating to the Witness Protection and Maintenance Program which was instituted in 1970. Communications were forwarded to all field offices to identify individuals incorporated into the Program and index cards were prepared. At the request of the United States Marshals Service in September 1978, procedure of notifying field divisions of the identities of individuals in the Program was discontinued. Index and related correspondence occupy .40 cubic foot at Headquarters and 59 field divisions and the annual growth rate at Headquarters in .03 cubic foot. (Index described in attached section of "Federal Register," Volume 43, No. 189-Thursdays, September 28, 1978, Justice/FBI 002, page 44692)		
4.	<u>Headquarters</u> (File No. 62-113932)  Destroy after expiration of the program or when administrative needs have been met, whichever is earlier.		
4.	<u>Field Divisions</u>  Immediate destruction.		2 items

Copy to agency Aug. 15/79  
CC: NNT: [Signature] P-11-78