

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NC1-65-82-5

DATE RECEIVED

12/17/81

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments is approved except for items that may be stamped disposal not approved or withdrawn in column 10

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20403

1 FROM (AGENCY OR ESTABLISHMENT)

Department of Justice

2 MAJOR SUBDIVISION

Federal Bureau of Investigation

3 MINOR SUBDIVISION

Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER

Robert W. Scherrer

5 TEL EXT

4185

12/30/81

Date

Edward Weldon
Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 27 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

D. SIGNATURE OF AGENCY REPRESENTATIVE

E. TITLE

12/16/81

Robert W. Scherrer

Section Chief

7. ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR
JOB NO

10. ACTION TAKEN

1.

Files and records maintained at Federal Bureau of Investigation Headquarters and field offices as the Central Records System. Limited amendments have been performed to modify, clarify and/or resolve certain sub-items relating to the Central Records System which were included in the comprehensive disposition schedule approved by the Archivist of the United States on November 9, 1981. (This is an amendment to Job No. NC1-65-82-4, approved November 9, 1981. Pages are not sequentially numbered and are intended for insertion within the previous submission.)

Closed out 8-30-89 m

Request for Records Disposition Authority--Continuation		JOB NO	PAGE OF 16 of 300
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
7.	<p>CLASSIFICATION 7 - Kidnapping</p> <p>a. informant cases. <u>See Part A, Item 5.</u></p> <p>b. systematic informational sample.</p> <p>c. remaining multisection cases.</p> <p>d. "0" files before 1956. <u>PERMANENT:</u> Offer to NARS in 10 year blocks when 30 years old.</p> <p>e. "0" files after 1977. <u>DISPOSAL NOT AUTHORIZED</u></p> <p>f. remaining microfilm</p> <p>g. all other case files. <u>DESTROY</u> when 20 years old.</p>		

Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF
18 of 300

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
9.	<p>CLASSIFICATION 9 - Extortion</p> <p>a. informant cases</p> <p><u>See Part A, Item 5.</u></p> <p>b. systematic informational sample.</p> <p>c. remaining multisection cases.</p> <p><u>PERMANENT:</u> Offer to NARS in 10 year blocks when 50 years old.</p> <p>d. "0" files after 1977.</p> <p>e. all other case files including remaining microfilm.</p> <p><u>DESTROY</u> when 20 years old.</p>		

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
24.	CLASSIFICATION 24 - Profiteering a. informant cases. <u>See Part A, Item 5.</u> b. "O" files. c. remaining microfilm. d. remaining cases. <u>PERMANENT:</u> Offer to NARS in 10 year blocks when 30 years old.		

Request for Records Disposition Authority—Continuation		JOB NO	PAGE OF 40 of 300
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
31.	<p>CLASSIFICATION 31 - White Slave Traffic Act</p> <p>a. informant cases.</p> <p><u>See Part A, Item 5.</u></p> <p>b. systematic informational sample.</p> <p>c. remaining multisection cases.</p> <p>d. remaining microfilm in the sample.</p> <p>e. remaining cases corresponding to Office of Origin multisection cases.</p> <p>f. all cases opened between 1910 and 1921.</p> <p><u>PERMANENT:</u> Offer to NARS in 10 year blocks when 50 years old.</p> <p>g. all other case files including remaining microfilm.</p> <p><u>DESTROY</u> when 20 years old.</p>		

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
39.	<p>CLASSIFICATION 39 - Falsely Claiming Citizenship</p> <p>a. informant cases.</p> <p style="padding-left: 20px;"><u>See Part A, Item 5.</u></p> <p>b. "O" file - first section.</p> <p>c. systematic informational sample.</p> <p>d. remaining multisection cases.</p> <p style="padding-left: 20px;"><u>PERMANENT:</u> Offer to NARS in 10 year blocks when 50 years old.</p> <p>e. all other case files.</p> <p style="padding-left: 20px;"><u>DESTROY</u> when 20 years old.</p>		

Request for Records Disposition Authority—Continuation		JOB NO	PAGE OF 90 of 300
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
73.	<p>CLASSIFICATION 73 - Application for Pardon After Completion of Sentence and Application for Executive Clemency</p> <p>a. informant cases.</p> <p><u>See Part A, Item 5.</u></p> <p>b. systematic evidential sample.</p> <p>c. remaining multisection cases.</p> <p>d. microfilm in the sample.</p> <p><u>PERMANENT</u>: Offer to NARS in 10 year blocks when 50 years old.</p> <p>e. all other case files.</p> <p><u>DESTROY</u> when 30 years old.</p>		

Request for Records Disposition Authority—Continuation		JOB NO	PAGE OF 00 of 300
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
83.	<p>CLASSIFICATION 83 - Court Claims</p> <p>a. informant cases. <u>See Part A, Item 5.</u></p> <p>b. cases 1-10, 1339-1348, and 2678-2687. <u>PERMANENT:</u> Offer to NARS in 10 year blocks when 50 years old.</p> <p>c. all other case files. <u>DESTROY</u> when 20 years old.</p>		

Request for Records Disposition Authority - Continuation		JOB NO	PAGE OF 199 of 300
7. ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
181.	<p>CLASSIFICATION 181 - Consumer Credit Protection</p> <p>a. informant cases.</p> <p><u>See Part A, Item 5.</u></p> <p>b. systematic evidential sample.</p> <p>c. all "0" files before 1978.</p> <p><u>PERMANENT:</u> Offer to NARS in 10 year blocks when 30 years old.</p> <p>d. all other case files.</p> <p><u>DESTROY</u> when 20 years old.</p>		

Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF
204 of 300

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
186.	CLASSIFICATION 186 - Real Estate Settlement Procedures Act of 1974 a. informant cases. <u>See Part A, Item 5.</u> b. systematic evidential sample. <u>PERMANENT:</u> Offer to NARS in 10 year blocks when 30 years old. c. remaining cases. <u>DESTROY</u> when 20 years old.		

Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF
205 of 300

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
187.	CLASSIFICATION 187 - Privacy Act of 1974, Criminal a. informant cases. <u>See Part A, Item 5.</u> b. remaining cases. <u>PERMANENT:</u> Offer to NARS in 10 year blocks when 50 years old. c. reserved cases. <u>DISPOSAL NOT AUTHORIZED</u>		

Request for Records Disposition Authority - Continuation		JOB NO	PAGE OF 244 of 300
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	(a) multisection cases. (b) cases corresponding to Headquarters multisection cases. <u>PERMANENT</u> : Offer to NARS in 10 year blocks when 50 years old.		
45.	CLASSIFICATION 45 - Crime on the High Seas See Part C.		
46.	CLASSIFICATION 46 - Fraud Against the Government; Anti-Kickback Statute, Dependent Assistance Act of 1950; False Claims, Civil; Federal-Aid Road Act; Lead and Zinc Act; Public Works and Economic Development Act of 1965; Renegotiation Act, Criminal; Renegotiation Act, Civil; Trade Expansion Act of 1962; Unemployment Compensation Statutes; Economic Opportunity Act a. Office of Origin case files. (1) Washington Field Office multisection cases. <u>PERMANENT</u> : Offer to NARS in 10 year blocks when 50 years old.		
47.	CLASSIFICATION 47 - Impersonation See Part C.		
48.	CLASSIFICATION 48 - Postal Violation (Except Mail Fraud) See Part C.		
49.	CLASSIFICATION 49 - National Bankruptcy Act See Part C.		

Request for Records Disposition Authority—Continuation		JOB NO	PAGE OF 246 of 300
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
56.	<p>CLASSIFICATION 56 - Election Laws</p> <p>See Part C.</p>		
57.	<p>CLASSIFICATION 57 - War Labor Dispute Act (Obsolete)</p> <p>See Part C.</p>		
58.	<p>CLASSIFICATION 58 - Bribery; Conflict of Interest</p> <p>a. Office of Origin case files.</p> <p>(1) multisection cases. (2) cases corresponding to Headquarters multisection cases.</p> <p><u>PERMANENT</u>: Offer to NARS in 10 year blocks when 50 years old.</p>		
59.	<p>CLASSIFICATION 59 - World War Adjusted Compensation Act.</p> <p>See Part C.</p>		
60.	<p>CLASSIFICATION 60 - Anti-Trust</p> <p>a. Office of Origin and case files.</p> <p>(1) multisection cases corresponding to Headquarters multisection cases.</p> <p><u>PERMANENT</u>: Offer to NARS in 10 year blocks when 50 years old.</p>		
61.	<p>CLASSIFICATION 61 - Treason or Misprison of Treason</p> <p>a. Office of Origin and Auxiliary Office case files.</p> <p><u>PERMANENT</u>: Offer to NARS in 10 year blocks when 50 years old.</p>		

Request for Records Disposition Authority - Continuation		JOB NO	PAGE OF 247 of 300
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
62.	<p>CLASSIFICATION 62 - Administrative Inquiries. Misconduct Investigations of Officers and Employees of the Department of Justice and Federal Judiciary; Census Matters (Title 13, United States Code, Sections 211-214, 221-224, 304, and 305) Domestic Police Cooperation; Eight-Hour-Day Law (Title 40, United States Code, Sections 321, 322, 325a, 326); Fair Credit Reporting Act (Title 15, United States Code, Sections 1681q and 1681r); Federal Cigarette Labeling and Advertising Act (Title 15, United States Code, Section 1333); Federal Judiciary Investigations; Kickback Racket Act (Title 18, United States Code, Section 874); Lands Division Matter; Other Violations and/or Matters; Civil Suits -- Miscellaneous; Soldiers' and Sailors' Civil Relief Act of 1940 (Title 50, Appendix, United States Code, Section 510-590); Tariff Act of 1930 (Title 19, United States Code, Section 1304); Unreported Interstate Shipment of Cigarettes (Title 15, United States Code, Sections 375 and 376); Fair Labor Standards Act of 1938 (Wage and Hour Law) (Title 29, United States Code, Sections 210-219); Conspiracy (Title 18, United States Code, Section 371 (formerly Section 88, Title 18, United States Code); effective September 1, 1948).</p> <p>a. all informant cases maintained in Classification 62.</p> <p><u>DESTROY</u> when 30 years old.</p> <p>b. misconduct investigations.</p> <p>(1) multisection cases in Office of Origin</p> <p>c. liaison with agencies of the Federal Government, states and cities and penal and other institutions: liaison files, excluding files solely concerning NCIC,</p>		

Request for Records Disposition Authority—Continuation		JOB NO	PAGE OF 254 of 300
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
77.	<p>CLASSIFICATION 77 - Applicants (Special Inquiry, Departmental and Other Government Agencies, except those handling special classifications)</p> <p>See Part C.</p>		
78.	<p>CLASSIFICATION 78 - Illegal Use of Government Transportation Requests</p> <p>See Part C.</p>		
79.	<p>CLASSIFICATION 79 - Missing Persons</p> <p>See Part C.</p>		
80.	<p>CLASSIFICATION 80 - Public Affairs Matters</p> <p>a. cases on contacts with state and local law enforcement agencies and with district and state attorneys.</p> <p>b. SAC contacts.</p> <p><u>PERMANENT:</u> Offer to NARS in 10 year blocks when 50 years old.</p> <p>c. interesting case summaries.</p> <p>d. cases on contacts with law enforcement authorities not listed in a above, with the media, and with local business establishments.</p> <p>See Part C.</p> <p>e. all other cases.</p> <p><u>DISPOSAL NOT AUTHORIZED.</u></p>		
81.	<p>CLASSIFICATION 81 - Gold Hoarding</p> <p>a. Butte and Portland case files.</p> <p><u>PERMANENT:</u> Offer to NARS in 10 year blocks when 50 years old.</p>		

Request for Records Disposition Authority—Continuation

JOB NO

PAGE OF

255 of 300

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
82.	CLASSIFICATION 82 - War Risk Insurance (National Life Insurance) (Obsolete) See Part C.		
83.	CLASSIFICATION 83 - Court of Claims See Part C.		
84.	CLASSIFICATION 84 - Reconstruction Finance Corporation Act (Obsolete) See Part C.		
85.	CLASSIFICATION 85 - Home Owners Loan Corporation (Obsolete) See Part C.		
86.	CLASSIFICATION 86 - Fraud Against the Government See Part C.		
87.	CLASSIFICATION 87 - Interstate Transportation of Stolen Property See Part C.		
88.	CLASSIFICATION 88 - Unlawful Flight to Avoid Prosecution, Custody, or Confinement; Unlawful Flight to Avoid Giving Testimony a. Office of Origin case files. (1) multisection cases. (2) cases corresponding to Headquarters multisection cases. <u>PERMANENT</u> : Offer to NARS in 10 year blocks when 50 years old.		

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164.	CLASSIFICATION 164 - Crime Aboard Aircraft a. Office of Origin case files. (1) cases relating to hijacking and attempted hijacking. <u>PERMANENT</u> : Offer the NARS in 10 year blocks when 50 years old.		
165.	CLASSIFICATION 165 - Interstate Transmission of Wagering Information a. Office of Origin case files. (1) multisection cases. (2) cases corresponding to Headquarters multisection cases. <u>PERMANENT</u> : Offer to NARS in 10 year blocks when 50 years old.		
166.	CLASSIFICATION 166 - Interstate Transportation in Aid of Racketeering a. Office of Origin case files. (1) multisection cases. (2) cases corresponding to Headquarters multisection cases. <u>PERMANENT</u> : Offer to NARS in 10 year blocks when 50 years old.		
167.	CLASSIFICATION 167 - Destruction of Interstate Property a. Office of Origin case files. (1) cases corresponding to Headquarters multisection cases. <u>PERMANENT</u> : Offer to NARS in 10 year blocks when 50 years old.		

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175.	<p>(1) multisection cases. (2) cases corresponding to Headquarters multisection cases.</p> <p><u>PERMANENT:</u> Offer to NARS in 10 year blocks when 50 years old.</p> <p>CLASSIFICATION 175 - Assaulting the President (or Vice President) of the United States</p> <p>a. Office of Origin case files.</p> <p>(1) multisection cases. (2) cases with 8 or more serials.</p> <p><u>PERMANENT:</u> Offer to NARS in 10 year blocks when 50 years old.</p> <p>b. Auxiliary Office case files.</p> <p>(1) cases corresponding to the exceptional cases identified in Headquarters by Part A, Item 3.</p> <p><u>PERMANENT:</u> Offer to NARS in 10 year blocks when 50 years old.</p>		
176.	<p>CLASSIFICATION 176 - Anti-riot Laws</p> <p>a. Office of Origin case files.</p> <p><u>PERMANENT:</u> Offer to NARS in 10 year blocks when 50 years old.</p>		
177.	<p>CLASSIFICATION 177 - Discrimination in Housing</p> <p>a. Office of Origin case files.</p> <p><u>PERMANENT:</u> Offer to NARS in 10 year blocks when 50 years old.</p>		

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189.	<p>CLASSIFICATION 189 - Equal Credit Opportunity Act</p> <p>a. Office of Origin case files.</p> <p><u>DISPOSAL NOT AUTHORIZED</u></p> <p>b. Auxiliary Office case files.</p> <p><u>DISPOSAL NOT AUTHORIZED</u></p>		
190.	<p>CLASSIFICATION 190 - Freedom of Information/ Privacy Acts.</p> <p>See Part C, except for those cases where disposition is governed by General Records Schedule 14.</p>		
191.	<p>CLASSIFICATION 191 - False Identity Matters</p> <p>a. Office of Origin case files.</p> <p>(1) multisection cases</p> <p><u>PERMANENT:</u> Offer to NARS in 10 year blocks when 50 years old.</p>		
192.	<p>CLASSIFICATION 192 - Hobbs Act - Financial Institutions</p> <p>a. Office of Origin case files.</p> <p>(1) "OO" files. (2) "O" files. (3) all case files.</p> <p><u>DISPOSAL NOT AUTHORIZED</u></p>		
193.	<p>CLASSIFICATION 193 - Hobbs Act - Commercial Institutions</p> <p>a. Office of Origin case files.</p> <p>(1) "OO" files.</p>		

Request for Records Disposition Authority - Continuation		JOB NO	PAGE OF 284 of 300
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
210.	<p>CLASSIFICATION 210 - Fraud Against the Government - Department of Labor</p> <p>See Part C.</p>		
211.	<p>CLASSIFICATION 211 - Ethics in Government Act of 1978</p> <p>a. Office of Origin case files.</p> <p><u>PERMANENT:</u> Offer to NARS in 10 year blocks when 50 years old.</p> <p>b. Auxiliary Office case files.</p> <p><u>PERMANENT:</u> Offer to NARS in 10 year blocks when 50 years old.</p>		
212.	<p>CLASSIFICATION 212 - Intelligence Community Support</p> <p>a. Office of Origin case files.</p> <p><u>PERMANENT:</u> Offer to NARS in 10 year blocks when 50 years old.</p> <p>b. Auxiliary Office case files.</p> <p><u>DISPOSAL NOT AUTHORIZED.</u></p>		
213.	<p>CLASSIFICATION 213 - Fraud Against the Government - Department of Education</p> <p>a. Office of Origin case files.</p> <p>(1) "OO" files (2) "O" files</p> <p><u>DISPOSAL NOT AUTHORIZED</u></p> <p>b. all remaining cases.</p> <p>See Part C.</p>		

7. ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p style="text-align: center;"><u>PART F</u> IMPLEMENTATION OF SYSTEMATIC SAMPLES</p> <p>A sample of cases consists of a relatively small number of records selected from a larger number in such a way that accurate generalizations about the larger collection of cases can be derived from the characteristics of the sampled cases. This records disposition schedule provides for systematic samples, based on a specified numerical ratio and involve a sample size, a sampling ratio, and a random begin point. For example, class X has 11,595 cases and the sample size is 2,500. The sample ratio is obtained by dividing the sample size (2500) into the total number of cases (11,595) and equals 4.6. The random begin point always lies between 1 and the sampling ratio. A table of random numbers will be consulted to determine this random begin point. If the begin point is 3, then the first case file to be selected is 3 and every fifth case file would be selected until a total of 2500 cases are identified. The random number start should be changed each time after 20 percent of the sample has been selected. Any random number between the begin point and the sampling ratio can be selected.</p> <p>This disposition schedule provides for two types of systematic samples. Evidential samples are taken to document various policies, procedures, and investigative techniques adopted by the Bureau. Informational samples are taken to capture data on significant individuals, organizations, events or other topics which will be of interest to future researchers.</p> <p>When preparing permanent records for transfer to the National Archives, the FBI will identify and segregate the sampled cases first. Any additional permanent records, such as multisection cases, will be separated only after the sample has been taken. Thus any multisection cases selected as part of the sample will remain a physical part of the sampled records.</p>		

Request for Records Disposition Authority - Continuation		JOB NO	PAGE OF 297 of 300
7. ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>The following is a list of schedule items from Parts B and D that provides for either a systematic evidential or systematic informational sample of cases initiated before 1978. The size of the sample is indicated after the schedule item. The size of samples of cases initiated after 1977 will be determined by a representative of the Archivist of the United States when the Bureau begins planning transfer of the sample.</p> <p>Part B - Headquarters Sample of Cases Initiated before 1978.</p> <p><u>Item - Sample Size</u></p> <p>1b - 500 2b - 115 4b - 24 5b - 20 6b - 20 7b - 1,500 8a(2) - 20 9b - 1,500 10b - 45 12b - 104 15b - 1,500 17b - 500 19b - 62 23b - 237 25b - 1,500 26b - 1,500 28b - 217 29b - 1,500 31b - 1,500 from each decade beginning with 1922 32d - 500 33b - 11 39b - 1,500 40b - 1,500 41b - 38 42b - 500 43b - 500 44b (2) - 1,500 from each decade beginning with 1978 45b - 500 46b - 1,500 47b - 500 48b - 1,500 49b - 500 51b - 5 52b - 500</p>		

Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF
298 of 30

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	Item - Sample Size		
	54b - 75		
	58b - 2,500		
	60b - 375		
	64b - 1,500		
	65b - 2,500		
	69b - 43		
	70b - 1,500		
	71b - 308		
	73b - 500		
	74b - 134		
	75b - 89		
	76b - 2,500		
	77b - 1,500		
	78b - 500		
	79b - 500		
	82b - 500		
	83b - 30		
	86b - 163		
	87b - 1,500		
	88b - 500		
	89b - 1,500		
	90b - 500		
	91b - 1,500		
	92b - 1,500		
	93b - 500		
	95b - 500		
	96b - 252		
	97b - 1,500		
	98b - 500		
	100b - 2,500 from each decade beginning with 1939		
	101b - 2,500		
	103b - 51		
	105b - 500		
	108b - 118		
	114b - 28		
	115b - 321		
	116b - 500 containing 10 or more serials and involving scientists beginning with 1954		
	118b - 1,500		
	120b - 500		
	121b - 1,500		
	122b - 255		
	123b - 1,500		
	124b - 500		
	126b - 39		
	128b - 500		
	130b - 20		
	131b - 86		

Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF

300 of 300

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p><u>Item - Sample Size</u></p> <p>192b - 3</p> <p>193b - 20</p> <p>194b - 20</p> <p>195b - 20</p> <p>196b - 20</p> <p>197b - 20</p> <p>198b - 500</p> <p>199b - 500</p> <p>200b - 20</p> <p>201b - 36</p> <p>202b - 1,500</p> <p>203b - 20</p> <p>206b -</p> <p>209b -</p> <p>210b -</p> <p>Part D - Field Office Samples of Cases Initiated before 1978.</p> <p><u>Item - Sample Size</u></p> <p>100a(2) - 2,500 from each decade beginning with 1939 from each of the following cities: New York, Los Angeles and Chicago.</p> <p>134b(1) - 2,500 from each of the following cities: New York, Washington, Los Angeles, San Francisco, St. Louis, and Chicago.</p> <p>137b(1) - 2,500 from each of the following cities: New York, St. Louis, Los Angeles, Chicago, Newark, and Detroit.</p> <p>157a(1) - 2,500 from each of the following cities: New York, New Orleans and Jackson.</p>		