

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NCI-65-82-25	
DATE RECEIVED 7-14-82	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date <i>July 27/82</i>	<i>Robert W. Scherrer</i> Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)

Department of Justice

2 MAJOR SUBDIVISION

Federal Bureau of Investigation

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Robert W. Scherrer

5. TEL EXT

324-4185

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
7/12/82	<i>Robert W. Scherrer</i>	Section Chief, Records Systems Section Records Management Division

7 ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1	Press Clippings Maintained in the Director's Office, 1920-72, ca. 50 feet. Boxes 1-33, 55-60, 67-68. Mounted press clippings concerning the activities of the FBI and Director Hoover. PERMANENT. Offer NARS immediately.		
2	Congratulatory Letters Received by J. Edgar Hoover, 1924-72, ca. 6 feet. Boxes 34-40. Letters of congratulation received by Hoover, particularly on the annual anniversary of his appointment as FBI chief. Filed with each incoming letter is the yellow file copy of Hoover's reply. PERMANENT. Offer NARS when most recent records are 30 years old.		
3	Photographs Accumulated by J. Edgar Hoover, 1930-72, ca. 15 feet. Boxes 41-54. Photographic prints, most of which include Hoover. Included are copies of Bureau photographs taken at official functions and ceremonies as well as photographs sent Hoover by friends and associates. PERMANENT. Offer NARS immediately.		3 items

115-107 copy
Closed on 7-14-82: cm
Return to Agency: NNF & NRS