

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO

NI-85-91-3

DATE RECEIVED

3-14-91

TO **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM *(Agency or establishment)*

Department of Justice

2 MAJOR SUBDIVISION

Immigration and Naturalization Service

3 MINOR SUBDIVISION

Office of Information Systems

4 NAME OF PERSON WITH WHOM TO CONFER

James M. Leahy

5 TELEPHONE EXT

514-4911

DATE

ARCHIVIST OF THE UNITED STATES

NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

6/23/92
Cecil G. Christian, Jr.

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE <i>2/21/91</i>	C SIGNATURE OF AGENCY REPRESENTATIVE <i>Cecil G. Christian, Jr.</i> Cecil G. Christian, Jr.	D TITLE Director, Records Management Branch
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p>INS Master Index. Microfilm system consisting of personal name indices to information on naturalizations, derivative citizenship, arrivals, expulsions, exclusions, lawful entry, and other topics. Span dates are 1906-75; bulk dates are 1920s to 1950s. Volume is approximately 2700 reels.</p> <p>Disposition: PERMANENT. Retire the original negative to archival storage at the Washington National Records Center. Transfer the original and one copy to the National Archives in 2050 ²⁰⁰⁵, in accordance with the provisions of 36 CFR 1230 or its successor(s). Earlier transfer is authorized, by mutual consent of the National Archives and the Immigration and Naturalization Service.</p> <p>All changes to this proposed schedule have been approved by:</p> <p><i>Henry J. Wolf</i> <u>5/28/92</u> <i>Cecil G. Christian, Jr.</i> <u>6/11/92</u> NARA appraiser date Agency representative date</p> <p><i>Copies sent to agency, NN-W, NNT NCF 7/2/92</i></p>	NC-85-76-1	