

BMB
12-1-92

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-85-93-1	DATE RECEIVED 12-4-92
1 FROM (Agency or establishment) Department of Justice		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Immigration & Naturalization Service		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION Office of Examinations, Inspections Division			
4 NAME OF PERSON WITH WHOM TO CONFER James M. Leahy	5 TELEPHONE (202) 514-4911	DATE 6/22/95	ARCHIVIST OF THE UNITED STATES John W. Paul

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 11/19/92	SIGNATURE OF AGENCY REPRESENTATIVE CECIL G. CHRISTIAN, JR.	TITLE Director Records Management Branch
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1.	<p><u>Priority Automated Commuter Entry System (PACES)</u></p> <p>PACES consists of:</p> <p>(a) hard copy application forms, such as the Form I-823, Application--Participation in a Dedicated Commuter Lane Program; and</p> <p>(b) a PC-driven computer system to record information furnished on the application form.</p> <p>The hard copy and computer records are located at various ports of entry along the United States borders with both Canada and Mexico.</p> <p>Information in the hardcopy/computer system is used to adjudicate applications to travel in commuter lanes established at certain land border entry points into the United States. The lanes were established to reduce border delays by allowing low-risk frequent border crossers, who have been pre-screened and pre-authorized, to travel across the border subject only to random border inspections.</p> <p>PACES contains application data such as full name, place and date of birth, sex, address, telephone number, country of citizenship, alien registration number (if applicable), drivers license number and issuing state or province,</p> <p><i>Copies sent to agency, NNT, NSx 7/3/95</i></p>		

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vehicle description including registration information, the name and address of the vehicle's registered owner if different from the applicant, and the amount of fee paid. The application also includes such information as the frequency of border crossings, and the most frequent reason for crossing the border, together with an indication from applicant as to whether he or she has been convicted of any violation of law.

In addition, the file may indicate that:

(a) through an independent check of other law enforcement agency systems, INS determined that the applicant had been convicted of a specific violation(s) of law (a finding which could prompt denial of the application); or

(b) through a random border inspection, INS identified a specific violation(s) of law which provided cause to remove the individual from the program.

Finally, the file contains correspondence to the applicants indicating the disposition of their applications.

Retention/Disposition: (a) ~~Maintain~~ ^{Destroy} all records for three years after the dedicated commuter lane permit expires or for three years after the denial of an application or removal of an individual from the program. (b) Litigation records will be ~~maintained~~ ^{destroyed} three years after resolution or court decision.

Restriction: Privacy Act 5USC 552a