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| REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i> | | LEAVE BLANK (NARA use only) | |
| TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 | | JOB NUMBER N1-85-94-2 | DATE RECEIVED 4/1/94 |
| 1. FROM (Agency or establishment) Department of Justice | | NOTIFICATION TO AGENCY | |
| 2. MAJOR SUBDIVISION Immigration and Naturalization Service | | In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10 | |
| 3. MINOR SUBDIVISION | | DATE <i>Getting</i> ARCHIVIST OF THE UNITED STATES | |
| 4 NAME OF PERSON WITH WHOM TO CONFER James M. Leahy | 5 TELEPHONE (202) 514-4911 | 11-28-94 <i>Curdy Huskamp Peterson</i> | |

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

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| DATE 6/23/94 | SIGNATURE OF AGENCY REPRESENTATIVE <i>Cecil G. Christian, Jr.</i> Cecil G. Christian, Jr. | TITLE Director, Records Management Branch |
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| 7 ITEM NO. | 8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9 GRS OR SUPERSEDED JOB CITATION | 10 ACTION TAKEN (NARA USE ONLY) |
|---------------|--|----------------------------------|---------------------------------|
| 1. | <p><u>Application for Employment Authorization, Form I - 765</u></p> <p>Form I-765 is required of certain classes of aliens to request employment authorization in the United States. Eligible applicants include refugees, students who have been granted permission to work, prospective spouses of U.S. Citizens who have been admitted on fiancee visas, aliens who have been granted extended voluntary departure (EVD), suspension of deportation or withholding of deportation, dependents of certain aliens, and others.</p> <p>All applications are arranged in terminal digit-order by A-number within the year of expiration (i.e., the year that employment authorization will expire) at either the INS Border Patrol Sector Headquarters or the INS Files Control Office (FCO) having jurisdiction over the office at which the form is filed.</p> <p><u>Retention/Disposition</u></p> <p>Retire to Federal Records Center two (2) years after date of expiration. Destroy seven (7) years after date of expiration.</p> | | |

Copies sent to Agency, NNT, NNS, NCF @ 12/4/94