

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
10 NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-85-96-3	
1 FROM (Agency or establishment) Department of Justice		DATE RECEIVED 3-15-96	
2 MAJOR SUBDIVISION Immigration and Naturalization Service		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER Nannetta A. Biddy	5. TELEPHONE (202) 514-4914	DATE 9-502	ARCHIVIST OF THE UNITED STATES WITHDRAWN

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 3/12/96	SIGNATURE OF AGENCY REPRESENTATIVE <i>Veola Gause</i>	TITLE <i>Asst.</i> Director, Records Policy & Analysis Br.
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p align="center"><u>INS SERVICE CENTER RECEIPT FILES</u></p> <p><u>NATURALIZATION FORM(S):</u> <u>N-300, N-400, N-470, N-565, N-600, N-643, N-644, and Similar Forms:</u></p> <p>Applications are used to apply to become a naturalized citizen of the United States</p> <p><u>RETENTION/DISPOSITION:</u></p> <p>1 <i>A.</i> Approved Cases: (1992 onward) Permanent Cut off annually Transfer to FRC when one (1) year old Transfer to the National Archives when 25 years old</p> <p>2 <i>B.</i> Denied Cases: A-Files exist for Naturalization applicants, and the denied application becomes a permanent part of the A-File (NC1-85-80-5/1)</p> <p>3 <i>C.</i> Approved cases prior to 1992. File with the A-File</p> <p>*NOTE: The above proposed retention/disposition schedule removed from job number N1-85-96-1.</p>		

Change per conu w/ N. Biddy 11/96