

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	NI-85-99-1
1. FROM (Agency or establishment) Department of Justice		DATE RECEIVED	11-23-98
2. MAJOR SUBDIVISION Immigration and Naturalization		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION Immigration Health Services Division		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Mike Leahy INS Records Managemt.	202-514-4911	6-23-99	<i>John W. Paul</i>

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
9-29-98	<i>Veola Rouse</i> Veola Rouse	Assistant Director Records Policy and Analysis Branch

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p><u>CLINICAL RECORDS OF THE PHS CLINICS ADMINISTERED FOR THE IMMIGRATION AND NATURALIZATION SERVICE.</u></p> <p>The purpose of this program is to provide health care services to illegal aliens detained by the Immigration and Naturalization Service at INS Servicing and Processing Centers. These services are provided by the Bureau of Primary Health Care under contract of memorandum with INS. Medical staff consists of PHS officers contract staff, and civil service. These clinics are no longer referred to as "PHS" clinics.</p> <p>Case Files consist of, but are not limited to, reports of physicians, nurses, and allied health professionals; graphs, and charts; results of laboratory and special diagnostic procedures; interpretation of x-rays and other radiological procedures; and all other reports related to the treatment or care of any detainee.</p> <p><u>DISPOSITION:</u> TEMPORARY</p> <p>A. Close file one year after last episode of care. Upon close of file, records will be retained at local facility and destroyed when 3 years old. ( 3 year total retention period).</p>	NI-514-92-1 (5-15-1993)	

B. Electronic copies of records contained in the files.

Disposition: Delete after recordkeeping copy has been produced.