

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED 2 NOV 1977	JOB NO. NC1 85 78 2
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U S C 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
WITHDRAWN	
Date	<i>Archivist of the United States</i>

**TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT) Department of Justice	
2. MAJOR SUBDIVISION Immigration and Naturalization Service	
3. MINOR SUBDIVISION Information Service	
4. NAME OF PERSON WITH WHOM TO CONFER Eugene A. Kupferer	5. TEL. EXT. 376-8484
6. CERTIFICATE OF AGENCY REPRESENTATIVE:	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 7 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

26 Oct. 1977 *James H. Ouellette*
(Date) (Signature of Agency Representative)

Chief, Records Administration
and Information Branch
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>Automated Master Index System</u></p> <p>The Automated Master Index System consists of machine readable records which serve as a central index to case files with a retention period of 100 years from the date of the last action. The records in this automated system have a permanent value, since even after destruction of a case file a record of that destruction will be necessary.</p> <p>In addition, these machine readable records (in conjunction with the microfilm of the previous manual Master Index records) have a potential value for genealogical research since they provide a centralized index to court copies of naturalization records created since 1906.</p> <p>When no longer required by the Service, these records will be offered to the National Archives and Records Services as archival material.</p> <p>Permanent Retention.</p>		WITHDRAWN