REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

<table>
<thead>
<tr>
<th>JOB NO</th>
<th>NC1-85-80-3</th>
</tr>
</thead>
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| DATE RECEIVED | 12-17-79 |

<table>
<thead>
<tr>
<th>NOTIFICATION TO AGENCY</th>
</tr>
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<tbody>
<tr>
<td>In accordance with the provisions of 44 USC 3303a, the disposal request, including amendments, is approved except for items that, may be stamped “disposal not approved” or “withdrawn” in column 10.</td>
</tr>
</tbody>
</table>

DATE ACTING Archivist of the United States 12-28-79

1. FROM (AGENCY OR ESTABLISHMENT)
   Department of Justice

2. MAJOR SUBDIVISION
   Immigration & Naturalization Service

3. MINOR SUBDIVISION
   Information Services

4. NAME OF PERSON WITH WHOM TO CONFER
   Arnold N. Kuperstein

5. TEL EXT
   633-2441

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency’s records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

   - [ ] A Request for immediate disposal.
   - [X] B Request for disposal after a specified period of time or request for permanent retention.

7. DATE
   12/10/79

8. SIGNATURE OF AGENCY REPRESENTATIVE
   [Signature]

9. TITLE
   Acting Chief, Records Administration and Information Branch

10. ITEM NO (With Inclusive Dates or Retention Periods)

<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>DESCRIPTION OF ITEM</th>
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**Record of Security Forms (Form G-625)**

Record of Security Forms are used to record security forms issuance and for forwarding security forms for lamination.

Destroy the original and duplicate copies when five years old. The triplicate copy is retained in the originating office as a temporary record until the security forms are completed and returned for issuance.

**CONCUR:** DATE 12/10/79, INITIAL [Signature]

Richard Calvert

**COMMENT:**

STANDARD FORM 115  
Revised April, 1975  
Prescribed by General Services Administration  
FPMR (41 CFR) 101-114