

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK 2685	
DATE RECEIVED 12 JUN 1973	JOB NO 173-329
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
<p>JUL 6 1973</p> <p>Date <i>acting</i> James P. O'Neil Archivist of the United States</p>	

**TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF JUSTICE
2. MAJOR SUBDIVISION
IMMIGRATION AND NATURALIZATION SERVICE
3. MINOR SUBDIVISION
ADMINISTRATIVE (FIELD OFFICES)
4. NAME OF PERSON WITH WHOM TO CONFER
E. S. EPES (Management Technician, Records) 155-234
5. TEL EXT.
155-234
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

June 8, 1973 *[Signature]* Director, Office of Records
(Date) (Signature of Agency Representative) Operations & Management (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p>RECORDS OF THE IMMIGRATION AND NATURALIZATION SERVICE</p> <p>These records consist of notification of arrival, head tax Forms 535, correspondence, notice to detain crew members, changes of crew and notice to pay off or discharge crew member.</p> <p>PERIOD: 1918 - 1953 (254 cu. ft.)</p> <p align="center">DESTROY IMMEDIATELY</p> <p>NOTE: The related manifests with crew changes have been microfilmed and are stored in the verification center.</p>		