

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-118-09-005

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

DOJ confirmed that the system is no longer active.

Date Reported: 8/27/2021

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER <i>N1-118-09-52</i>	
1 FROM (Agency or establishment) U S Department of Justice		Date Received <i>9/21/09</i>	
2 MAJOR SUB DIVISION Executive Office for United States Attorneys		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION		In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER Gail C Ratliffe, Deputy Chief Operating Officer	5 TELEPHONE 202 616 6876	DATE <i>12/21/09</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			
<input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>9/15/2009</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	TITLE <i>Director, OPM</i>	
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Crack Re-sentencing Tracking System (CRTS) Executive Office for U S Attorneys SEE ATTACHED		

Crack Re-sentencing Tracking System (CRTS)

U. S. Department of Justice Executive Office for United States Attorneys

A. Organizational Context:

The position of United States Attorney was established by the Judiciary Act of 1789 (1 Stat. 73, § 35), and the mission of the United States Attorneys' Offices (USAOs) is to prosecute criminal offenses and litigate civil matters on behalf of the United States in all 94 Federal judicial districts nationwide. 28 U.S.C. § 547. By Attorney General Order No. 8-53 (April 6, 1953), the Executive Office for United States Attorneys (EOUSA) was created to "[p]rovide general executive assistance and supervision to the offices of the United States Attorneys." 28 C.F.R. §0.22.

B. System Description:

To assist in its mission, in March 2008, EOUSA developed the Crack Re-Sentencing Tracking System (CRTS), which is an automated tracking system collecting information from the 94 United States Attorneys' Offices (USAOs) regarding crack re-sentencing motions to allow retroactive sentence reductions on cases involving crack cocaine pursuant to 18 U.S.C. § 3582(c)(2). The data is used primarily to allow the Department to make a complete assessment of the number of motions and hearings devoted to this issue, as well as an evaluation of the overall results. The data may also support a recidivism study of released prisoners.

The CRTS enables USAOs to capture information related to the re-sentencing motions, including the filing date of the motion, the judge's decision, and the outcome of the motion. The data for the system is stored in a consolidated database located in a central location and is managed by EOUSA's Case Management Staff. The CRTS database stores data for all USAOs.

1. ~~Inputs:~~

~~Case related documents (examples include: court filings) used to create or update the records in the CRTS. The data is primarily entered by USA office support staff (e.g, Docket Technicians and Legal Assistants.)~~

~~**Disposition:** File with associated case file or other appropriate file. Destroy or transfer to NARA according to disposition instructions of the associated file.~~

2. Master File:

CRTS maintains information related to the re-sentencing motion, including the filing date of the motion, the judge's decision, and the outcome of the motion.

Disposition: TEMPORARY. Cutoff is December 31, 2018. Delete/destroy entire system within six months of cutoff.

Filing Instructions

Crack Re-sentencing Tracking System (CRTS)

3. ~~Outputs:~~

EOUSA and the USAOs generate the CRTS Detail and CRTS Summary reports electronically or in hard copy used for administrative purposes such as monitoring office workload.

Disposition: TEMPORARY. Destroy/delete after 30 days or when no longer needed for reference.

GRS 20, items 5, 6, 16

4. ~~System Documentation:~~

System design specifications, operations and user manuals and other related system and data files.

Disposition: TEMPORARY. Destroy/delete when superseded or upon authorized deletion of the related system, or when no longer needed for operational purposes such as reading and interpreting the data, whichever is later.

GRS 20, item 11(a)(1)