



REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO NI-118-90-1	DATE RECEIVED 2-20-90
1. FROM (Agency or establishment) Department of Justice		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Executive Office for U.S. Attorneys		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION U.S. Attorney Organized Strike Force Units			
4. NAME OF PERSON WITH WHOM TO CONFER Dean Campbell	5. TELEPHONE EXT. 272-6942	DATE 3/2/90	ARCHIVIST OF THE UNITED STATES 
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B. DATE 2/20/90	C. SIGNATURE OF AGENCY REPRESENTATIVE  Bernard W. Berglied	D. TITLE Assistant Chief, Records Management Section/FASS/JMD
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7. ITEM NO	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p><u>Strike Force Case Files</u></p> <p>By order of the Attorney General, the functions of the Criminal Division Strike Force Field Offices were transferred to the U.S. Attorney offices, effective December 31, 1989.</p> <p>Case files and related enclosures created and closed by former Strike Force Field Offices.</p> <p>a. Case files and enclosures selected as significant by the U.S. Attorney or designated representative in terms of (1) legal impact on statutes, rules or regulations; (2) law enforcement policies; and/or (3) intensity of public interest, as demonstrated by a high degree of media attention or inquiries from elected officials.</p> <p><u>Disposition:</u> PERMANENT. Transfer to the Federal Records Center (FRC) one year after close of case. Transfer to the National Archives and Records Administration (NARA) 30 years after close of case.</p> <p><u>Procedure:</u> Case files selected for permanent retention shall be listed individually on Standard Form 135, Records Transmittal and Receipt, and boxed separately from unselected case files for transmittal to the FRC.</p>	<p>60-78-1 1B1-68</p> <p>60-78-1 1B2/68 (enclosure files)</p>	

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION		JOB NO.	PAGE 2 OF 2
7. ITEM NO.	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
	<p>b. Unselected case files, with related enclosures.</p> <p>(1) Files involving sentences of 10 years or less (including no sentence).</p> <p><u>Disposition:</u> Transfer to the FRC one year after close of case. Destroy 10 years after close of case.</p> <p><u>Procedure:</u> Segregate from case files selected as permanent and transfer separately to the FRC. Include the following statement on the Standard Form 135:</p> <p>"These case files have been reviewed for historical value and none are significant in terms of legal impact or intensity of public interest."</p> <p>(2) Files involving sentences of more than 10 years.</p> <p><u>Disposition:</u> Transfer to the FRC one year after close of case. Destroy one year after date of termination of sentence.</p> <p><u>Procedure:</u> Segregate closed case files by year that sentence ends and transfer separately to the FRC. Include the following statements on the Standard Form 135:</p> <p>"Closed case files involving sentences that end in the year ____."</p> <p>"These case files have been reviewed for historical value and none are significant in terms of legal impact or intensity of public interest."</p>	<p>60-78-1 1B2-68</p>	
2.	<p>Case files of former Criminal Division Strike Force Field Offices, with related enclosures, that are merged with, and made a part of, the official U.S. Attorney case file.</p> <p><u>Disposition:</u> As authorized by the provisions of Order OBD 2710.2B, Disposition Schedules for United States Attorneys' Records.</p>		