

REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-118-91-1

DATE RECEIVED

11-13-90

TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

NOTIFICATION TO AGENCY

1. FROM (Agency or establishment)

Department of Justice

2. MAJOR SUBDIVISION

Executive Office for U.S. Attorneys

3. MINOR SUBDIVISION

U.S. Attorney Offices

4. NAME OF PERSON WITH WHOM TO CONFER

Laurence S. McWhorter  
Director

5. TELEPHONE EXT.

514-2121

DATE

7/2/91

ARCHIVIST OF THE UNITED STATES

*[Signature]*

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE

11-13-90

C. SIGNATURE OF AGENCY REPRESENTATIVE

*[Signature]*  
Bernard W. Berglund

D. TITLE

Assistant Chief, Records Management  
Section/PMS/FASS/JMD

7. ITEM NO.

8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

1.

Criminal cases involving outstanding fugitive warrants.

a. Significant cases that meet one or more of the following criteria:

- The case received local, regional or national media attention.
- The case received the interest of a Congressional committee or the Executive Office of the President.
- The case received widespread public interest.
- The case had an impact on a statute, rule, regulation, or law enforcement policy, e.g., set a precedent.

Disposition: U.S. Attorneys may, based on space constraints, transfer to the Federal records center under separate accession, ~~two~~ <sup>five</sup> years after an outstanding fugitive warrant

*Copies sent to agency, NNA, NCF-7/9/91*

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

JOB NO.

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>is issued and the fugitive has not been apprehended. Transfer to the National Archives 50 years after an outstanding warrant is issued and the fugitive has not been apprehended, or upon the death of the fugitive, whichever is sooner. Est. volume: 100 cubic feet annually.</p> <p><u>Procedure:</u> If the fugitive is apprehended within the 50 year retention period, the entire case will be withdrawn from the FRC. Upon completion of litigation, the closed case will be transferred to the FRC under a new accession using the disposition authority for closed significant cases.</p> <p>b. Cases that do <u>not</u> meet the criteria for significant cases.</p> <p><u>Disposition:</u> U.S. Attorneys may, based on space constraints, transfer to the FRC under separate accession <del>two</del><sup>five</sup> years after an outstanding fugitive warrant is issued and the fugitive has not been apprehended. Destroy 50 years after an outstanding fugitive warrant is issued and the fugitive has not been apprehended, or upon death of the fugitive, whichever is sooner. Est. volume: 300 cubic feet.</p> <p><u>Procedure:</u> If the fugitive is apprehended within the 50 year retention period, the entire case will be withdrawn from the FRC. Upon completion of litigation, the closed case will be transferred to the FRC under a new accession using the disposition authority appropriate for the case at that time.</p> <p>NOTE: The above retirement instructions apply to <i>item 1b.</i> cases above two cubic feet in volume, per agreement among NIR, NCF and DOJ</p>		