

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO <i>NCI-118-84-1</i>	
DATE RECEIVED <i>4-24-84</i>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>5-2-84</i> Date	<i>[Signature]</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Department of Justice

2 MAJOR SUBDIVISION
United States Marshals Service, Witness Security Div.

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER
Eugene L. Coon

5 TEL EXT
285-1166

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C DATE <i>4-16-84</i>	D SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> <i>Quinlan J. Shea, Jr.</i>	E TITLE <i>Acting Director, Library Staff Office of Information Technology Justice Management Division</i>
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>The United States Marshals Service Witness Security Division oversees the Witness Protection Program which was established under the Organized Crime Control Act of 1970 and authorized the Attorney General of the United States to provide for the security of federal and state government witnesses and their dependents whose lives are jeopardized by virtue of their testimony against persons engaged in organized criminal activity. The records maintained by the Witness Security Division consist of various memoranda pertaining to the individual and their authorized family members.</p> <p>The inactive case files are being microfilmed in accordance with standards and guidelines set forth in FPMR 101-11.506. The film stock used conforms to Federal Standard No. 125D and is on safety-base permanent film as specified in ANSI PH 1.25-1976. Film will be able to meet the methylene blue test specified in ANSI PH 4.8-1971. The silver original microfilm will be stored in facilities meeting the standards set forth in FPMR 101-11.507-1. The silver original microfilm will be inspected every two years of their scheduled life in accordance with FPMR 101-11.507.2. The first inspection will be made in 1986. The master microform shall not be used for reference purposes in accordance with FPMR 101-11.508.</p>		

MASS DATA CHANGE SHEET NOT REQUIRED

Agency copy to Bernard W. Bogland, 5/9/84.

Request for Records Disposition Authority – Continuation

JOB NO

PAGE OF

7. ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>Our paper records will be destroyed after inspection of the microfilm indicates that a clear, legible print of the filmed records is available and the microfilm has been verified for completeness and accuracy.</p>		