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| REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse) | |
| TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 | |
| 1. FROM (Agency or establishment) FEDERAL BUREAU OF PRISONS | |
| 2. MAJOR SUBDIVISION CENTRAL OFFICE | |
| 3. MINOR SUBDIVISION (SEE ATTACHED) | |
| 4. NAME OF PERSON WITH WHOM TO CONFER OMAR HERRAN | 5. TELEPHONE (202) 514 - 2254 |

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| LEAVE BLANK (NARA use only) | |
| JOB NUMBER 71-129-00-27 | |
| DATE RECEIVED 4-28-00 | |
| NOTIFICATION TO AGENCY | |
| In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. | |
| DATE 8-10-00 | ARCHIVIST OF THE UNITED STATES <i>[Signature]</i> |

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

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| DATE 3-2-2000 | SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature: Omar Herran]</i> | TITLE CHIEF, INFORMATION MANAGEMENT OFFICE |
|------------------|---|---|

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
|-------------|---|-----------------------------------|----------------------------------|
| | (SEE ATTACHED) | | |

Agency, NWML NR INCT

CO_OGC LABOR LAW BRANCH

Federal Bureau of Prisons: Record Group 129

CENTRAL OFFICE - OFFICE OF THE GENERAL COUNSEL
LABOR LAW BRANCH

1. Controlled Correspondence

Incoming correspondence relating largely to BOP employment matters. The great majority of the items were assigned to the branch by the Executive Secretariat.

Disposition: *Temporary. Destroy when 5 years old.*

2. Federal Labor Relations Act (FLRA) Case Files

Files include copies of the charge against the agency, the official complaint and answer thereto, correspondence with FLRB attorneys, notes on interviews, and the Administrative Law Judge's decision. If the case is appealed, the file will contain the brief to the FLRB, and their judgment.

Disposition: *Temporary. Destroy 4 years after resolution of case.*

3. Merit Systems Protection Board (MSPB) Case Files

Files consist of correspondence, memoranda, and copies of documentation such as notices, responses, complaints, and opinions and orders. Copies of reference material from legal journals or *Westlaw* may also be included.

Disposition: *Temporary. Destroy 4 years after resolution of case.*

4. Office of Special Counsel (OSC) Case Files

Files include correspondence, memoranda, notes to file, and the MSPB decision.

Disposition: *Temporary. Destroy 4 years after resolution of case.*

5. Electronic Version of Records Created by the Electronic Mail and Word Processing Applications for items 1-4 of the Labor Law Branch schedule.

Disposition: *Temporary. Delete after record keeping copy has been produced.*