REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO  NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
    WASHINGTON, DC 20408

1 FROM (Agency or establishment)
   FEDERAL BUREAU OF PRISONS

2 MAJOR SUBDIVISION
   CENTRAL OFFICE

3. MINOR SUBDIVISION
   (SEE ATTACHED)

4. NAME OF PERSON WITH WHOM TO CONFER
   OMAR HERRAN

5. TELEPHONE
   (202) 514 - 2254

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required; is attached; or has been requested.

DATE  9/20/00

SIGNATURE OF AGENCY REPRESENTATIVE
   OMAR HERRAN

TITLE  CHIEF, INFORMATION MANAGEMENT OFFICE

7. ITEM NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION
   (SEE ATTACHED)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARA USE ONLY)

LEAVE BLANK (NARA use only)

JOB NUMBER
   :J1 129 00-34

DATE RECEIVED
   9 5-00

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 USC 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE  12-20-00

ARCHivist OF THE UNITED STATES

NSN 7540-00-634-4064

PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV. 3-91)
Prescribed by NARA
36 CFR 1228
Federal Bureau of Prisons: Record Group 129

CENTRAL OFFICE - ADMINISTRATION DIVISION
FINANCE BRANCH

1. **Financial Statements**

   Statements are annual summaries made up of the Balance Sheet, the Statement of Net Costs, Changes in Net Position, and Budgetary Resources and Financing for the year. They are prepared for auditors review and opinion. The annual financial report for the Trust Fund is incorporated here. Statements also include footnotes and supplemental information as required by various OMB circulars, OMB Bulletins, and Federal law.

   **Disposition:** Temporary: Cut off at end of reporting period. Destroy when 10 years old.

2. **ELECTRONIC VERSION OF RECORDS CREATED BY THE ELECTRONIC MAIL AND WORD PROCESSING APPLICATIONS** for item 1 of the Detention Division schedule.

   **Disposition:** Temporary. Delete after record keeping copy has been produced.