

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC		JOB NUMBER 71-129-06-1	
1 FROM <b>USDOJ/BOP</b> Departm		DATE RECEIVED 11-8-2005	
2 MAJOR SUBDIVISION CORRECTIONAL FACILITIES/REGIONAL OFFICES		<b>NOTIFICATION TO AGENCY</b>  In accordance with the provisions of 44 USC 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION EDUCATION DEPT		DATE 6/15/06	
4 NAME OF PERSON WITH WHOM TO CONFER OMAR HERRAN		ARCHIVIST OF THE UNITED STATES [Signature]	
5 TELEPHONE (202) 514-2254			

6 AGENCY CERTIFICATION  
 I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;     
  is attached; or     
  has been requested.

DATE 11/07/05	SIGNATURE OF AGENCY REPRESENTATIVE [Signature]	TITLE CHIEF, INFORMATION MGT OFFICE
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	SEE ATTACHED		

*cc Agency, NR, NWML*

**INST/REG - Education Department - GED Accommodation Referrals**

Authority <b>N1-129-06-</b>	Item#	Approved
Major Sub BOP/INST/EDU	Physical Media: Paper	Dated
Minor Sub: Education Dept	System Location: Field-wide (Institutions/Regions)	
Item Name: <b>GED Accommodation Referrals</b>		

**1. GED Accommodation Referrals** - Inmates who lack either a high school diploma or English-language facility are required to enroll in General Equivalency Diploma (GED). Accommodations Referrals consist of packets of forms from the GED Testing Service as well as testing protocol from the Woodcock Johnson Psycho-Educational Battery. The forms and associated collection of information help establish applicable testing procedures for inmates with physical emotional, cognitive, and/or chronic health disabilities. Accommodations granted are valid for a period of five years from the date of approval.

A Accommodation Referral documentation included in the Inmate Central File.

Disposition: Temporary ~~Disposed~~ in accordance with NC1-129-77-11.

B Accommodation Referral documentation not integrated with the Inmate Central File  
Disposition: Destroy 5 years after date of final determination (approval or disapproval).

**2. Electronic Version of Records Created by the Electronic Mail and Word Processing Applications for items 1 of the GED Accommodation Referrals schedule.**

Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate record-keeping copies of the material covered by the items listed above. Also included are electronic copies of records created on electronic mail and word processing system that are maintained for updating, revision, or dissemination.

Disposition: Temporary Destroy/delete within 180 days after the record-keeping copy has been produced. Longer retention authorized.