

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
FEDERAL BUREAU OF PRISONS

2. MAJOR SUBDIVISION  
REGIONAL OFFICES

3. MINOR SUBDIVISION  
(SEE ATTACHED)

4. NAME OF PERSON WITH WHOM TO CONFER  
OMAR HERRAN

5. TELEPHONE  
(202) 514 - 2254

LEAVE BLANK (NARA use only)

JOB NUMBER  
N1-129-07-13

DATE RECEIVED  
3/26/07

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE  
4/16/08

ARCHIVIST OF THE UNITED STATES  
*[Signature]*

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;       is attached; or       has been requested.

DATE  
3/16/07

SIGNATURE OF AGENCY REPRESENTATIVE  
*[Signature: Omar Herran]*

TITLE  
CHIEF, INFORMATION MANAGEMENT OFFICE

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	(SEE ATTACHED)		

*10 4/18/08 copies sent to agency, NWMWA, & NIR*

Authority:	Existing Regulations:	Approved:
Major Sub. Regional Office	Physical Media: Paper	Dated:
Minor Sub:	System Location: N/A	
Item Name: <b>Regional Safety Administrator</b>		

1. **Regional Safety Administrator, Workman's Compensation Files** - committee meeting minutes, requests for assistance, and approval of temporary alternate duty positions regarding Workman's Compensation requests. Includes responses to external regulations such as the Environmental Resource Conservation Recovery Act and institution environmental committee reports from field facilities. This collection may be maintained in paper or electronic PDF/word processing format.

Disposition: Temporary. Destroy/delete when 5 years old or when no longer needed for reference purposes, whichever is later.