

Request for Records Disposition Authority (See Instructions on reverse)		Leave Blank (NARA Use Only)	
To: National Archives and Records Administration (NIR) Washington, DC 20408		Job Number N1-129-09-11	Notification to Agency In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10
1 From (Agency or establishment) Federal Bureau of Prisons		Date Received 10/2/08	
2 Major Subdivision BOP-All			
3 Minor Subdivision			
4 Name of Person with whom to confer Omar Herran	5 Telephone (include area code) 202-514-2254	Date 9-22-09	Archivist of the United States <i>Christine Thomas</i>

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies.

is not required is attached has been requested

Signature of Agency Representative <i>Omar Herran</i>	Title Information Management Officer	Date (mm/dd/yyyy) 9/28/08
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7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	<p>Modification of N1-129-05-02, Item #1, Category 100 with the following language:</p> <p>1. S.I.S. CRIMINAL INVESTIGATION FILES- CATEGORY 100 PROHIBITED ACT</p> <p>These files relate to the serious crimes such as: inmate fights, assaults, escapes, stealing, destruction of government property, sexual offenses, setting up fires, or other disruptions to the security of the institution, that can occur at a Bureau of Prisons facility. Files consist of incident reports, medical reports, photographs, videotapes, official narratives, Form 583 (Use of Force Report), and Form 586 (After Action Review).</p> <p>Note: The Bureau of Prisons will bring any historically significant case files to NARA's attention for appraisal on a case-by-case basis. Maintained at each facility and arranged by incident category and thereunder chronologically. Accumulation: approx. 1-2 cu. ft. per year</p> <p>Retention: Temporary. Guidance: Cut off files at the end of the calendar year. Destroy when 4 years old or when no longer needed for legal evidence or investigative purposes, whichever is later.</p>	N1-129-973	