

Reg. Psy.

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-1290912</i>	DATE RECEIVED <i>10/31/08</i>
1. FROM (Agency or establishment) FEDERAL BUREAU OF PRISONS		<b>NOTIFICATION TO AGENCY</b>	
2. MAJOR SUBDIVISION CENTRAL OFFICE		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION (SEE ATTACHED)			
4. NAME OF PERSON WITH WHOM TO CONFER OMAR HERRAN	5. TELEPHONE (202) 514 - 2254	DATE <i>2/6/09</i>	ARCHIVIST OF THE UNITED STATES <i>Adrienne Thomas</i>

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;       is attached; or       has been requested.

DATE <i>10/31/08</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Omar Herran</i>	TITLE CHIEF, INFORMATION MANAGEMENT OFFICE
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	(SEE ATTACHED)		

INACTIVE - ALL ITEMS SUPERSEDED

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**REG - Transitional Treatment Files (Psychology Services and Community Corrections)**

Authority: N1-129-09-	Item#	Approved:
Major Sub. BOP/Regional Offices	Physical Media: Media Neutral	Dated:
Minor Sub: Psychology Dept. and Community Corrections Dept.	System Location: Regional Offices	
Item Name: <b>Psychology Drug Abuse Treatment, Mental Health Treatment and Sex Offender Files</b>		

**Regional Psychology Services and/or Community Corrections**

At the regional level, the Regional Psychology Administrator or the Community Corrections Regional Administrator provide supervision to the Regional Transitional Drug Abuse Treatment Coordinator who oversees community-based psychology services for inmates in residential reentry centers or home confinement. The records covered by this authority pertain to treatment documentation generated by outside consultants under contract with the Bureau. Services offered include drug abuse treatment, treatment of the mentally ill and sex offender treatment to inmates in residential reentry centers or home confinement.

~~1. Transitional Drug Abuse Treatment Files (TDAT) - Contains treatment agreements, informed releases, clinical assessments, evaluations, treatment plans, monthly progress reports, termination reports, homework, and related documentation of inmates who participate in substance abuse treatment in the community. Files are organized by contract, inmate name, and register number.~~

~~Disposition: Temporary. Cutoff files by the calendar year of the date of completion or expulsion from the program. Destroy 7 years after cutoff for all substance abuse information.~~

*see below*

~~2. Mental health and Sex Offender Files - Maintains treatment agreements, release of information, clinical assessments, psychiatric evaluations, sex offender evaluations, treatment plans, monthly progress reports, termination reports, homework, and related documentation of inmates who participate in mental health or sex offender treatment in the community. Files are organized by contract, inmate name and register number.~~

~~Disposition: Temporary. Cutoff by the end of the calendar year of the date of sentence expiration. Destroy 30 years after cutoff.~~

#1 Superseded by Job / Item number:

DAA-0129-2015-0002-0001

Date (MM/DD/YYYY):

09/18/2015

#2 Superseded by Job / Item number:

DAA-0129-2015-0002-0002 + -0003

Date (MM/DD/YYYY):

09/18/2015