

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-129-0919</i>	DATE RECEIVED <i>4/22/09</i>
1 FROM (Agency or establishment) FEDERAL BUREAU OF PRISONS		<b>NOTIFICATION TO AGENCY</b>	
2 MAJOR SUBDIVISION CENTRAL OFFICE		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION <i>HR - MPPS</i> (SEE ATTACHED)			
4. NAME OF PERSON WITH WHOM TO CONFER  OMAR HERRAN	5. TELEPHONE  (202) 514 - 2254	DATE <i>4/21/09</i>	ARCHIVIST OF THE UNITED STATES <i>Adrienne Thomas</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>4/22/09</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Omar Herran</i>	TITLE CHIEF, INFORMATION MANAGEMENT OFFICE	
7 ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	(SEE ATTACHED)		

**eRecords -Management Preference Profile System (MPPS)**

Authority:N1-129-09-xx	Existing Authority(ies):	Approved:
Major Subdivision: BOP-CO	Physical Medium: Media Neutral	
Minor Sub: HRMD	Location: Washington, D.C.	
Item Name: Management Preference Profile System (MPPS)		

**1. Workforce Systems and Evaluation Section's MPPS System**

The Workforce Systems and Evaluation Section is a Central Office component within the Human Resource Management Division. This unit is responsible for in-house development and support of the Management Preference Profile System (MPPS). Developed originally in 1987, the MPPS is a web-based workforce planning tool used by the Bureau's Executive Staff to monitor staff resources in both law enforcement and non-law enforcement positions. It provides an online resume that includes staff's position history, position preferences, location preferences, mobility and language skills, and other personal information obtained from the U.S. Department of Agriculture's National Finance Center (NFC), such as performance evaluations, education, and training data.

A. INPUT: Data feeds from the NFC System and user data entry.

*GRS 20.2c*

Disposition: Temporary. Destroy after input verification.

B. OUTPUT: Management reports such as individual preferences report, demographics analysis reports, retirement and work force analysis reports, rosters reports based on location or division/discipline among others.

*GRS 20*

Disposition: Temporary. Destroy when no longer needed for reference purposes.

C. DATA: Textual and fielded information maintained a relational database format containing information such as staff's position history, position preferences, location preferences, mobility and language skills, performance evaluations, education, and training, and other personal career and preference information updated quarterly.

(1) Current data set which is less than 100 days old

Disposition: Transfer to separate magnetic or optical media collection.

*File Instructions*

(2) Non-current quarterly data sets stored on separate magnetic or optical media.

Disposition: Temporary. Destroy 10 years after creation.